

GETTYSBURG MUNICIPAL AUTHORITY

Final Bill Request

Please complete this form and return to the GMA Billing Department at least 3 Business Days prior to Settlement Date.

Date: _____

Closing Date: _____

Gettysburg Municipal Authority
Attn: Billing Department
PO Box 3307
Gettysburg PA 17325
Email: billing@gettysburgma.com
Phone: 717-334-6738, Ext. 221
Fax: 717-334-0733

RE: Transfer of Water/Sewer Service

I, _____, on behalf of _____,
request a Final Water/Sewer Bill for:

Property Address: _____, Gettysburg PA 17325.

Current Property Owner (Seller): _____

New Property Owner (Buyer): _____

I would like to receive the Final Bill on _____, via:

☐ Email: _____

☐ Fax: _____

I understand that I am responsible to notify GMA immediately if Settlement is postponed or cancelled **BEFORE** the scheduled Final Bill date.

If GMA is **not** notified of cancellation 1 Business Day in advance of Final Bill preparation, I understand & agree to pay the \$30 GMA Final Bill Fee.

Signature: _____

Affiliation: _____

☐ Settlement Co. ☐ Attorney Office ☐ Property Owner

New Property Owner must complete the attached GMA New Service Application and return to GMA Billing Department within 5 Business Days of settlement.