

Installation and Testing of the Backflow Prevention Assembly Initial Contact Letter: 90 Day Notice

Dear Customer:

You are receiving this letter on behalf of Gettysburg Municipal Authority's Cross-Connection Control Department because you are required to have one or more backflow prevention assemblies installed in the next 90 days. If you already have those assemblies in place, you will be required to have them inspected on an annual basis and our records will need to be updated accordingly.

In accordance with the Pennsylvania Safe Drinking Water Act, 25 PA Code Chapter 109:

1. No person may introduce contaminants into a public water supply through a service connection of a public water system:
 - 1) It shall be the responsibility of the customer to eliminate cross-connections or provide backflow devices to prevent contamination of the distribution systems from both backsiphonage and backpressure. Individual backflow preventers shall be acceptable to the public water supplier.
 - 2) If the customer fails to comply with paragraph (1) within a reasonable period of time, the water supplier shall discontinue service after reasonable notice has been made to the customer.

We have enclosed the following documents to ensure you comply with these state and federal regulations:

- **Gettysburg Municipal Authority Water Usage Survey Form**
Please use this form to determine what type of backflow assembly is needed on your property.
- **Backflow Prevention Assembly Test & Maintenance Form**
One form must be completed for each backflow prevention assembly. The assemblies must be tested by an ASSE-Certified Backflow Tester. The tester is required to submit the completed Backflow Tester Report to our Cross-Connection Control Department online at **CleanWaterProtection.com**. Each individual Backflow Prevention Assembly Test & Maintenance Form submitted online requires a \$17 submission fee, payable online. Reports submitted by mail require a \$25 submission fee, payable to NAWSC. These forms may not be submitted via email or fax.

Our Cross-Connection Control Department maintains a list of ASSE-certified technicians at nawsc.net/testers-pa to assist you in locating qualified local technicians available for the installation and/or testing of your backflow protection assemblies.

Please note that you must install any approved backflow prevention assemblies within 90 days of receiving this notice. The due date is listed on your Backflow Prevention Test Report. Upon installation of the backflow prevention assemblies, as well as every year thereafter, each assembly must be tested by a certified tester. Our Cross-Connection Control Department will send you forms prior to the due date.

If you have any questions or require additional information, please contact Cross-Connection Control at **844-605-5213** between 8am and 4:30pm, Monday through Friday.

Thank you in advance for your cooperation.

Gettysburg Municipal Authority
Cross-Connection Control Department
Phone: 844-605-5213
Test Form Submission: CleanWaterProtection.com

BACKFLOW PREVENTION ASSEMBLY TEST & MAINTENANCE FORM

THIS FORM MUST BE COMPLETED BY AN ASSE-CERTIFIED TESTER

1. GENERAL INFORMATION

NAME OF FACILITY		SERVICE ADDRESS		SERVICE CLASS	
ASSEMBLY LOCATION		HAZARD ID #	ACCOUNT NUMBER	METER #	
MANUFACTURER	MODEL	SERIAL NO.		SIZE	TYPE

2. TEST & REPAIR INFORMATION

	CHECK VALVE NO. 1	CHECK VALVE NO. 2	DIFFERENTIAL PRESSURE RELIEF VALVE	PRESSURE VACUUM BREAKER
INITIAL TEST	<input type="checkbox"/> LEAKED <input type="checkbox"/> CLOSED TIGHT PRESSURE DROP ACROSS FIRST CHECK VALVE ____ PSID	<input type="checkbox"/> LEAKED <input type="checkbox"/> CLOSED TIGHT PRESSURE DROP ACROSS SECOND CHECK VALVE ____ PSID	<input type="checkbox"/> OPEN AT ____ PSID <input type="checkbox"/> DID NOT OPEN	<input type="checkbox"/> AIR NET OPENED AT ____ PSID <input type="checkbox"/> DID NOT OPEN <input type="checkbox"/> CHECK VALVE ____ PSID <input type="checkbox"/> CHECK VALVE LEAKED
REPAIR				
FINAL TEST	<input type="checkbox"/> LEAKED <input type="checkbox"/> CLOSED TIGHT PRESSURE DROP ACROSS FIRST CHECK VALVE ____ PSID	<input type="checkbox"/> LEAKED <input type="checkbox"/> CLOSED TIGHT PRESSURE DROP ACROSS SECOND CHECK VALVE ____ PSID	<input type="checkbox"/> OPEN AT ____ PSID <input type="checkbox"/> DID NOT OPEN	<input type="checkbox"/> AIR NET OPENED AT ____ PSID <input type="checkbox"/> DID NOT OPEN <input type="checkbox"/> CHECK VALVE ____ PSID <input type="checkbox"/> CHECK VALVE LEAKED
REMARKS	CONDITION OF NO. 2 CONTROL VALVE <input type="checkbox"/> CLOSED TIGHT <input type="checkbox"/> LEAKED		LINE PRESSURE ____ PSIG	DATE _____ PASS DATE _____ FAIL

3. APPROVALS

"I Hereby Certify that this Data is Accurate and Reflects the Proper Operation and Maintenance of the Assembly."			
NAME OF CERTIFIED BACKFLOW TESTER (PRINT)		PHONE NUMBER	BUSINESS NAME
TEST GAUGE SERIAL NUMBER		TEST GAUGE LAST CALIBRATION DATE	
INITIAL TEST	SIGNATURE OF INITIAL TESTER	CERTIFIED TESTER NUMBER	DATE
REPAIRS	SIGNATURE OF REPAIRER	CERTIFIED TESTER NUMBER (IF APPLICABLE)	DATE
FINAL TEST	SIGNATURE OF FINAL TESTER	CERTIFIED TESTER NUMBER	DATE

All testers must have current ASSE Certification. The tester is required to submit the completed Backflow Prevention Assembly Test & Maintenance Report(s) to our Cross-Connection Department online at CleanWaterProtection.com. Each individual Backflow Prevention Assembly Test & Maintenance Form submitted online requires a \$17 submission fee, payable online. Reports submitted by mail require a \$25 submission fee, payable to NAWSC. These forms may not be submitted via email or fax.