

**MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING**

April 20, 2015

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Ms. Dorothy Puhl, Chairman. Present were Ms. Dorothy Puhl, Chairman; Ms. Susan Naugle, Vice Chairman; Dr. Timothy Good, Secretary; Ms. Susan Cipperly, Treasurer, Mr. Max Felty, Assistant Secretary/ Treasurer; Mr. Mark Guise, Utilities Manager; Mr. Brian Funkhouser, P.E., of Buchart Horn, Inc., Authority Engineer; Mr. Bernie Yannetti, Authority Solicitor; Ms. Amy Christopher, Finance Director and Ms. Karen Rabine, Recording Secretary.

Mr. Jim Hale, representing The Gettysburg Times was in attendance.

Water Agenda:

Public Comment:

No public in attendance.

Minutes:

Ms. Naugle moved, seconded by Mr. Felty, to approve the Minutes of the Board's March 16, 2015 Board of Directors Meeting. The motion passed unanimously.

Approval of Invoices:

Dr. Good moved, seconded by Ms. Naugle, that all invoices for the month be paid. The motion passed unanimously.

Quarterly Financial Report:

Ms. Christopher reviewed the Quarterly Financial Reports with the Board.

Request to Stop Paper Bank Statements:

Ms. Christopher requested to stop receiving paper bank statements and to receive them electronically. Ms. Cipperly moved, seconded by Dr. Good to approve stopping the receipt of paper bank statements through the U.S. mail and to receive them electronically. Ms. Puhl recused herself from the otherwise unanimous vote.

Old Mill Woods Project:

Mr. Guise stated that a response letter was sent on April 2, 2015 regarding the Old Mill Woods project in Cumberland Township. The letter stated that GMA agrees with their request of 4 water EDU's of capacity for lot's #2,3,4 and 5. GMA agrees that each property will be served by individual ¾" water service lines and the water service for lot #2 will require a meter pit be installed at property owner's/ developer's expense and would be located at the Township/ Lot#2 property line. GMA is willing and presently able to provide their request.

Cucuzza/ Approval Amended Easement Agreement:

Mr. Felty moved, seconded by Ms. Naugle to approve the Cucuzza Amended Public Water and Sewer Easement Agreement. The motion passed unanimously.

Harvest Investment Group (Gettys Point) Draft Developers Agreement:

Mr. Guise presented to the Board, Harvest Investment Group, LLC a draft developer's agreement for Development of Public Water Services Infrastructure Extension and Security Agreement with GMA for a proposed assisted living and memory care facility to be located at Table Rock and Boyd School roads in Cumberland Township. The developers of the Gettys Point facility would have to pay the tap-on fee representing the 95 equivalent dwelling units of capacity in the amount of \$289,370.00. GMA's water main already accesses the site. Mr. Felty moved, seconded by Dr. Good to approve the agreement with Harvest Investment Group, LLC and also authorized their Chairman, Ms. Puhl, to sign the development agreement prior to next month's meeting because the developers will need to have verification of water service in order to obtain approval from Cumberland Township. The motion passed unanimously.

Mason Dixon Distillery Request for Service:

Mr. Guise informed the Board of Mason Dixon Distillery request for service at 301 East Water Street. This project footprint lies within the complete Spectra-Kote property. They are planning to utilize the existing infrastructure that served Spectra-Kote. Mr. Guise stated that this is a work in progress and will keep the Board updated.

Interceptor Improvements Update/ Bond:

Mr. Guise reported that the process of issuing approximately \$5.45 million in bonds is on track for a June 11th closing with a special meeting before then once interest rates and other figures are final. The Gettysburg Borough Council voted last week to issue the bonds on GMA's behalf resulting in a lower interest rate for GMA. The bonds are to provide funds to replace approximately 5,000 feet of deteriorated large sewer pipes between Stratton Street and the WWTP on Middle Street. Mr. Guise stated that it's expected that the debt will add about 5% to water bills next year.

East Middle Street Sewer:

Mr. Guise informed the Board that GMA is 90% finished with 10-12 sewer main repairs in conjunction with the total reconstruction of East Middle Street planned by the borough and Columbia Gas. May 4th is the planned date for all of East Middle Street to be closed.

Billing Software:

Mr. Guise stated that GMA's billing software, MasterTrak, was purchased many years ago and has been bought out by Muni-Link, which may soon stop supporting MasterTrak. Muni-Link has a new program that will have a monthly fee verses a one- time purchase price for the program. Mr. Guise stated that we will be meeting with representatives from other billing software companies to compare programs and prices.

Pension Plan Actuarial Valuation:

Mr. Guise provided a Pension Plan Actuarial Valuation to the Board to review. Mr. Guise stated that GMA will fund the pension plan in the 2nd quarter of this year and payment will be equally divided between water and sewer funds.

Correspondence:

No correspondence.

Public Comment:

No public in attendance.

Adjournment:

With no other business to come before the Board, Ms. Naugle moved, seconded by Dr. Good, to adjourn the meeting at 7:00 p.m. The motion carried unanimously.

The next regular GMA Board of Directors meeting will be held on Monday, May 18, 2015, commencing at 6:00 p.m. at the GMA office.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Karen Rabine".

Karen Rabine
Recording Secretary