

**MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY  
BOARD OF DIRECTORS MEETING**

**October 19, 2015**

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Ms. Dorothy Puhl, Chairman. Present were Ms. Dorothy Puhl, Chairman; Ms. Susan Naugle, Vice Chairman; Dr. Timothy Good, Secretary; Ms. Susan Cipperly, Treasurer; Mr. Max Felty, Assistant Secretary/ Treasurer; Mr. Mark Guise, Utilities Manager; Mr. Brian Funkhouser, P.E., of Buchart Horn, Inc., Authority Engineer; Ms. Amy Christopher, Finance Director and Ms. Karen Rabine, Recording Secretary.

**Water Agenda:**

**Public Comment:**

No public in attendance.

**Minutes:**

Mr. Felty moved, seconded by Ms. Naugle, to approve the Minutes of the Board's September 21, 2015 Board of Directors Meeting. The motion passed unanimously.

**Approval of Invoices:**

Ms. Cipperly moved, seconded by Ms. Naugle, that all invoices for the month be paid. The motion passed unanimously.

**Quarterly Financials:**

Ms. Christopher reviewed the quarterly financials with the Board.

**South Street Project Update:**

Mr. Guise informed the Board that he had a monthly utility meeting at the Borough. GMA's projected start time will be late 2016 into 2017. Mr. Guise stated that the South Street project will be included in the 2016 budget.

**Four Square Gospel Church:**

Mr. Guise reported that he informed the Four Square Gospel Church that the current water and sewer capacity associated with the existing church structure and the existing housing units that are proposed to be demolished is sufficient to handle the new construction.

**Cannon Ridge/ Dedication of Infrastructure & Easement Agreement:**

Ms. Naugle moved, seconded by Mr. Felty to adopt S & A Homes, Inc., "Cannon Ridge Phases 1 and 2" - GMA Dedication of Public Water Infrastructure & Easement Agreement subject to no substantial changes. The motion passed unanimously.

**Sewer Agenda:**

**Interceptor Improvement Update/ AFP #1:**

Mr. Funkhouser reported that the contractor, Joao Bradley Construction, has installed pipe from the influent pumping station on the WWTP site, across Rt. 116 and has completed installation of the 60" bored casing pipe under Rt. 30. There were a few pipe interferences on the WWTP site. The contractor is preparing a change order for this additional work along with some reinstallation costs associated with replacing the potable water service piping to the plant.

Mr. Felty moved, seconded by Ms. Naugle to approve Application for Payment #1 to Joao Bradley Construction in the amount of \$1,277,644.50. The motion passed unanimously.

**Insurance Renewal/ 2016:**

Mr. Guise informed the Board that GMA's employee health insurance premium is increasing 4.8% for 2016.

**Pension MMO:**

Mr. Guise informed the Board that GMA's minimum obligation for 2016 is \$128,796.00.

**Reappointment Letter to Borough Council:**

Mr. Guise presented the Board with a letter to reappoint Chairman Dorothy Puhl, whose term to the Board terminates January 1, 2016. Dr. Good moved, seconded by Mr. Felty to approve the letter to Gettysburg Borough Council recommending the reappointment of Ms. Dorothy Puhl to GMA's Board of Directors. Ms. Puhl recused herself from the otherwise unanimous vote.

**Correspondence:**

ESC/ NRG  
Misty Ridge

**Public Comment:**

No public in attendance.

**Executive Session:**

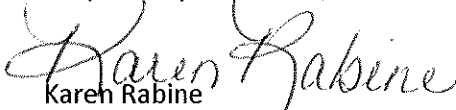
Ms. Puhl called for an executive session at 6:48 p.m. to discuss a real estate matter and an AT & T Contractual Lease Agreement.

**Adjournment:**

With no other business to come before the Board, Dr. Good moved, seconded by Ms. Naugle, to adjourn the meeting at 6.59 p.m. The motion carried unanimously.

The next regular GMA Board of Directors meeting will be held on Monday, November 16, 2015, commencing at 6:00 p.m. at the GMA office.

Respectfully Submitted,

  
Karen Rabine  
Recording Secretary