

**MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING**

May 18, 2015

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Ms. Dorothy Puhl, Chairman. Present were Ms. Dorothy Puhl, Chairman; Ms. Susan Naugle, Vice Chairman; Dr. Timothy Good, Secretary; Mr. Max Felty, Assistant Secretary/ Treasurer; Mr. Mark Guise, Utilities Manager; Mr. Paul Gross, P.E., of Buchart Horn, Inc., Authority Engineer; Mr. Bernie Yannetti, Authority Solicitor; Ms. Amy Christopher, Finance Director and Ms. Karen Rabine, Recording Secretary.

Mr. Kevin Stouffer, CPA, representing Smith Elliott Kearns & Company; Mr. Jim Hale, representing The Gettysburg Times were in attendance.

Water Agenda:

Public Comment:

No public in attendance.

Minutes:

Ms. Naugle moved, seconded by Mr. Felty, to approve the Minutes of the Board's April 20, 2015 Board of Directors Meeting. The motion passed unanimously.

Mr. Felty moved, seconded by Dr. Good, to approve the Minutes of the Board of Directors advertised Special Meeting held on May 12, 2015. The motion passed unanimously.

Approval of Invoices:

Ms. Naugle moved, seconded by Mr. Felty, that all invoices for the month be paid. The motion passed unanimously.

2014 Audit:

Mr. Stouffer, CPA of Smith Elliott Kearns & Co. LLC, reviewed the 2014 audit reports that were provided to the Board via a printed power point presentation. It was noted that the Water Fund operating revenues were consistent with the previous year, but had a decrease in net position. This was due to the tower painting project, the demolition of water treatment plant and tapping fees decreasing due to two large developments in the previous year. It was noted that the Sewer Fund had a decrease in net position which reflects the depreciation expense decrease due to the sewer treatment plant became fully depreciated in the previous year. Mr. Felty moved, seconded by Ms. Naugle to accept the 2014 GMA Financial Audit. The motion passed unanimously.

Potential Borough South Street Project:

Ms. Naugle informed the Board that the Borough has applied and will be receiving a grant through The Elm Street Program of \$550,000.00 for a potential South Street project infrastructure repair and that construction could begin as early as next year. Ms. Naugle is asking the Board if GMA would be interested in making infrastructure repairs to the water/sewer lines in conjunction with the Borough's South Street project. She stated that Columbia Gas has also been approached regarding this project.

Ms. Naugle asked if GMA could start a fund that would help to keep up with street repair projects. Mr. Guise stated that he is checking into GMA's infrastructure and what GMA can do legally as far as a fund and/or grants to keep up with street repair projects.

Interceptor Improvement Update/ Bond & Notice To Proceed:

Dr. Good moved, seconded by Mr. Felty to issue a Notice to Award and a Notice to Proceed to Joao Bradley Construction Co., Inc. to replace approximately 5,000 feet of deteriorated large sewer pipes between Stratton Street and the WWTP and to also reline sewer pipes on Steinwehr and Buford Avenues with lining material to be placed inside existing pipes without any need to disturb pavement upon approval of financing. The motion passed unanimously.

East Middle Street Sewer Update:

Mr. Guise stated that a 6 inch sewer main is going to be replaced on Middle Street with an 8 inch main, which a standard sewer main is 8 inches, and could add an additional fee of \$7,000.00 to \$15,000.00.

Recent Sanitary Sewer Exemptions:

Mr. Guise informed the Board that DEP is not currently processing requests for sewage planning exemption for projects in Straban Township that will be service by GMA's sewage collection, conveyance and treatment system. He understands that DEP is reviewing Chapter 94.

Mason Dixon Distillery:

Mr. Guise presented a letter from Mason Dixon Distillery in response to GMA's letter dated April 15, 2015. They are questioning if they need to pay the established tapping fees of GMA since they are apply to an existing service that previously had greater usage than they have been experiencing recently under their occupancy. Mr. Guise stated that Buchart Horn is going to review.

Correspondence:

No correspondence.

Public Comment:

No public in attendance.

Executive Session:

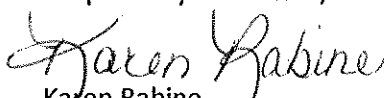
Ms. Puhl called for an Executive Session at 7:22 p.m. to discuss a real estate matter. The meeting reconvened at 7:36 p.m.

Adjournment:

With no other business to come before the Board, Ms. Naugle moved, seconded by Mr. Felty, to adjourn the meeting at 7:37 p.m. The motion carried unanimously.

The next regular GMA Board of Directors meeting will be held on Monday, June 15, 2015, commencing at 6:00 p.m. at the GMA office.

Respectfully Submitted,


Karen Rabine
Recording Secretary