

**MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING**

December 18, 2017

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Ms. Dorothy Puhl, Chairman. Present were: Ms. Dorothy Puhl, Chairperson; Ms. Susan Naugle, Vice Chairman; Dr. Timothy Good, Secretary; Ms. Susan Cipperly, Treasurer; Mr. Max Felty, Assistant Secretary/ Treasurer; Mr. Mark Guise, Utilities Manager; Mr. Paul Gross, P.E., of Buchart Horn, Inc. Authority Engineer; Mr. Bernie Yannetti, Authority Solicitor; Ms. Amy Smith, Finance Director and Ms. Karen Rabine, Recording Secretary. Also present was Mr. Jim Hale, representing the Gettysburg Times.

Water Agenda:

Public Comment:

No public in attendance.

Minutes:

Mr. Felty moved, seconded by Ms. Naugle, to approve the Minutes of GMA's November 20, 2017 Board of Directors Meeting. The motion passed unanimously.

Approval of Invoices:

Dr. Good moved, seconded by Ms. Cipperly, that all invoices for the month be paid. The motion carried unanimously.

Approval of 2018 Water and Sewer Budget:

Mr. Guise presented the Board with a draft 2018 Water Fund Budget which contained no rate increase for 2018. Mr. Felty moved, seconded by Dr. Good to approve the 2018 Water Fund Budget as presented. The motion passed unanimously.

Mr. Guise presented the Board with a draft 2018 Hunterstown Sewer Budget which contained no rate increase for 2018. Mr. Felty moved, seconded by Dr. Good to approve the 2018 Hunterstown Sewer Budget as presented. The motion passed unanimously.

Mr. Guise presented the Board with a draft 2018 Waste Water Budget which included a 5% proposed rate increase. Mr. Felty moved, seconded by Dr. Good to approve and implement the 5% increase to the 2018 Waste Water Budget as presented. The motion passed unanimously.

Well Repairs Update/ Well #2 & Well #3:

Mr. Guise stated that Well # 3 pump, located on Red Rock Road, is scheduled to be installed this coming week. After the Well #3 installation, the tear down and replacement of Well # 2 pump will begin.

Source Water Protection Update:

Mr. Guise informed the Board that a public informational meeting regarding GMA's pending source water protection plan is set for February 6, 2018 at 7:00 p.m. at the Agricultural and Natural Resource Center located at 670 Old Harrisburg Road, Gettysburg.

Rt. 116 Willoughby Run Bridge Main Relocation/ Approval of Resolution #1-2017:

Mr. Guise stated that no exact start date has been set for the replacement project of the Rt. 116 Willoughby Run Bridge by PennDOT and GMA replacing the existing watermain. The project will be 75% funded by the state. Dr. Good moved, seconded by Mr. Felty to approve Resolution No. 1 – 2017 To Request Reimbursement From Pennsylvania Department of Transportation of Costs Associated With The Relocation Of A Water Distribution Facility on SR0116 Over Willoughby Run located in Cumberland Township. The motion passed unanimously.

Gettysburg Nature Alliance & Chesapeake Bay Foundation/ Sachs Bridge Area:

Mr. Guise stated that he has been in contact with the Gettysburg Nature Alliance and Chesapeake Bay Foundation to see if there could be collaborating with GMA to provide insight to provide buffering zones to reduce runoff into the Bay, stream bank improvements and suggestions on best types of trees to plant where the old trees are to be removed.

Tank Design Update/ Herr's Ridge Area:

A new water tank is being planned at the intersection of Herr's Ridge Road and Fairplay Road in conjunction with a residential development. Mr. Guise presented the Board with different types of water tank options for their review. He stated that the National Park Service, Adams County Office of Planning and Development and Cumberland Township will also be involved in reviewing plans.

Sewer Agenda:

Stratton Street Sewer Main Lining / York St. to Water St.:

Mr. Guise stated that the sewer lining is taking place on Stratton Street north of the railroad tracks. The Borough, Columbia Gas and GMA are working together and hoping to get the bidding out in early January for the area of York Street to Water Street.

Public Comments:

No public present.

Executive Session:

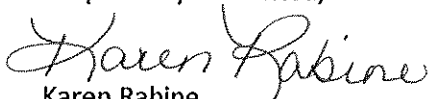
An executive session was called for at 6:54 p.m. to discuss personnel matters. The Board adjourned into an executive session to discuss the performance of the Utility Manager, Mark Guise, and his salary. The public meeting resumed at 7:25 p.m. As a result of a thorough discussion regarding the salary of Mark Guise, it was determined that an increase in his salary was warranted. The Board considered information regarding Mark's salary and bonus from 2016 as well as the increase that was given to union labor as part of their contract. A motion was made by Susan Naugle and seconded by Tim Good to amend the 2018 budget approval to include a 2% increase in salary for Mark Guise from last year's salary (last year's bonus should not be considered part of his salary). In addition thereto, the Board decided upon a \$1,000.00 bonus to Mr. Guise. The Board unanimously passed this motion.

Adjournment:

With no other business to come before the Board, Mr. Felty moved, seconded by Ms. Naugle, to adjourn the meeting at 7:28 p.m. The motion carried unanimously.

The 2018 Reorganization meeting and the next regular GMA Board of Directors meeting will be held on Monday, January 15, 2018 commencing at 6:00 p.m. at the GMA office.

Respectfully Submitted,



Karen Rabine
Recording Secretary