

**MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY  
BOARD OF DIRECTORS MEETING**

**March 19, 2018**

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Ms. Dorothy Puhl, Chairperson. Present were Ms. Dorothy Puhl, Chairperson; Ms. Susan Naugle, Vice Chairperson; Dr. Timothy Good, Secretary; Ms. Susan Cipperly, Treasurer; Mr. Max Felty, Assistant Secretary/Treasurer; Mr. Mark Guise, Utilities Manager; Mr. Paul Gross, P.E., of Buchart Horn, Inc. Authority Engineer; Mr. Bernie Yannetti, Authority Solicitor; Ms. Amy Smith, Finance Director and Ms. Karen Rabine, Recording Secretary.  
Mr. Jim Hale, representing The Gettysburg Times was in attendance.

**Public Comment:**

No public present.

**Minutes:**

Mr. Felty moved, seconded by Ms. Naugle, to approve GMA's February 19, 2018 Board of Directors Special Workshop Meeting Minutes and GMA's February 19, 2018 Board of Directors Regular Meeting Minutes. The motion carried unanimously.

**Approval of Invoices:**

Dr. Good moved, seconded by Ms. Cipperly, that all invoices for the month be paid. The motion carried unanimously.

**Water Agenda:**

**Stratton Street Project Update/ Bids & Approval:**

Mr. Felty moved, seconded by Dr. Good, to issue a Notice to Award and a Notice to Proceed to E.K. Service, Inc., with the low bid of \$293,980.00, to replace the water main on Stratton Street from Lincoln Avenue to East Middle Street. The motion passed unanimously.

**Rock Creek Rt. 30 & Willoughby Run Rt. 116 Bridge Update:**

Mr. Guise stated that the Willoughby Run Rt.116 Bridge project and the Rock Creek Rt. 30 project have been approved and permits were received. The start date on the Willoughby Run project is set for late 2018, to early 2019. The Rock Creek project was originally set to begin April 2018, but no update has been given to date.

**Herr's Ridge Tank Design Update:**

Mr. Guise presented the Board with estimated costs for two different water tower styles and two different capacity sizes for a water tower planned along Herr's Ridge and Fairplay Road in Cumberland Township due to expected residential growth. Mr. Guise will be meeting with the National Park Service officials to discuss any concerns or recommendations they may have regarding the Herr's Ridge tower or a new water storage structure proposed for Cemetery Ridge which could resemble the "stand pipe" style already there but larger, or a tower. Mr. Guise also stated that neither option would rise above the level of the current structure.

**Land Conservancy Membership/ Donation:**

Mr. Guise stated that the Land Conservancy organization of Adams County does valuable work to help protect GMA's valuable water sources. Dr. Good moved, seconded by Ms. Cipperly to make a donation of \$500.00 to the Land Conservancy of Adams County. The motion passed unanimously.

**Sewer Agenda:**

**Personnel Policy Manual:**

Mr. Felty moved, seconded by Ms. Cipperly to adopt the new Personnel Policy Manual for GMA employees. The motion passed unanimously.

**Proposed Office Building:**

Mr. Guise informed the Board that GMA received a preliminary land development plan for two office buildings to be erected on ACEDC Lot #17. Mr. Guise stated that a "willingness to serve" letter, which is subject to conditions existing at the time of their request was sent. As the project progresses, the developer will ask GMA for their comments.

**Public Comment:**

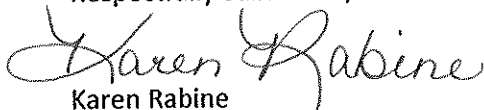
No public present.

**Adjournment:**

With no other business to come before the Board, Ms. Naugle moved, seconded by Mr. Felty, to adjourn the meeting at 6:40 p.m. The motion carried unanimously.

The next regular GMA Board of Directors meeting will be held on Monday, April 16, 2018 commencing at 6:00 p.m. at the GMA office.

Respectfully Submitted,

  
Karen Rabine  
Recording Secretary