

**MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING**

January 15, 2018

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:12 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Ms. Dorothy Puhl, Chairperson. Present were Ms. Dorothy Puhl, Chairperson; Ms. Susan Naugle, Vice Chairperson; Dr. Timothy Good, Secretary; Ms. Susan Cipperly, Treasurer; Mr. Max Felty, Assistant Secretary/Treasurer; Mr. Mark Guise, Utilities Manager; Mr. Paul Gross, P.E., of Buchar Horn, Inc. Authority Engineer; Mr. Bernie Yannetti, Authority Solicitor; Ms. Amy Smith, Finance Director and Ms. Karen Rabine, Recording Secretary.

Mr. Jim Hale, representing The Gettysburg Times was in attendance.

Public Comment:

No public present.

Minutes:

Mr. Felty moved, seconded by Dr. Good, to approve the Minutes of GMA's December 18, 2017 Board of Directors Meeting. The motion carried unanimously.

Approval of Invoices:

Ms. Naugle moved, seconded by Ms. Cipperly, that all invoices for the month be paid. The motion carried unanimously. Mr. Guise also stated that GMA's audit is scheduled to begin January 29, 2018.

Well Repairs Update / Well #2 & Well #3:

Mr. Guise informed the Board that Well #3 pump is now operational. Once the extreme cold weather breaks, Well #2 pump will be pulled and replaced with a submersible pump.

Gettysburg Borough, Columbia Gas & GMA MOU/ Stratton Street:

Mr. Guise stated that Gettysburg Borough, Columbia Gas and GMA are working together to understand each entities responsibilities. Mr. Felty moved, seconded by Dr. Good to approve the Memorandum of Understanding between the Gettysburg Borough, Columbia Gas and Gettysburg Municipal Authority regarding the Stratton Street Project. The motion carried unanimously.

Rt. 116 Willoughby Run Bridge Main Relocation:

Mr. Guise reiterated that Resolution 1-2017 to Request Reimbursement from PennDot of Costs Associated with the Relocation of a Water Distribution Facility on Rt. 116 over Willoughby Run located in Cumberland Township was approved at the Board's December 2017 meeting. Mr. Gross stated that all specifications are to be submitted to PennDot by the end of January.

Rock Creek Rt. 30 East Bridge / Water Main Conflict / Approval of Resolution.#1-2018 / Cost Sharing Request Letter:

Dr. Good moved, seconded Ms. Naugle to approve Resolution #1-2018 To Request Reimbursement from Pennsylvania Department of Transportation of Costs Associated with the Relocation of a Water Distribution Facility on Sr0030 Over Rock Creek. The motion passed unanimously.

Tank Design Update /Herr's Ridge Area:

Mr. Guise stated that Buchart Horn is in the process of setting up site visits with two tank manufacturers to look at the composite elevated tank and the spheroid style tank for the water tower planned near the intersection of Herrs Ridge and Fairplay roads. Mr. Guise will also send a letter to all entities to be included in the reviewing of the plan such as the National Park Service, Adams County Office of Planning and Development, Cumberland Township and the Federal Aviation Administration due to the proximity of the Gettysburg Regional Airport.

SRBC Status Letter:

Mr. Guise stated that GMA received a letter from the SRBC inquiring to GMA about the status of our intentions and the application process. GMA must provide affirmation that we are still interested in pursuing the project; the detailed current status of the comprehensive planning process and an outline of any further items or actions that GMA believes is needed in order for the Commission to resume review of the application. The Board agreed to conduct a workshop prior to their next regular Board of Directors meeting on February 19th. The workshop is to begin at 4:30 p.m. Buchart Horn will provide a summary for the Board to review.

Sewer Agenda:

Stratton Street Sewer Main Lining Update/ York St. to Water St.:

Mr. Guise informed the Board that the Stratton Street sewer main lining has been completed.

Delinquent Accounts / Permission to Begin Shut Off or Sheriff Sale Process:

Mr. Yannetti informed the Board that GMA has some delinquent accounts that need to be dealt with in a more aggressive manner. The Board agreed that Mr. Yannetti should move forward on those accounts.

Public Comment:

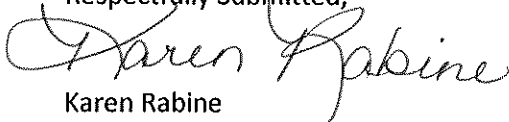
No public comment.

Adjournment:

With no other business to come before the Board, Mr. Felty moved, seconded by Dr. Good, to adjourn the meeting at 7:02 p.m. The motion carried unanimously.

The next regular GMA Board of Directors meeting will be held on Monday, February 19, 2018 commencing at 6:00 p.m. at the GMA office. The GMA Board of Directors will also hold a Workshop meeting prior to the regular Board meeting scheduled for February 19, 2018 commencing at 4:30 p.m. at the GMA office.

Respectfully Submitted,



Karen Rabine
Recording Secretary