

**MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING**

September 17, 2018

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Ms. Dorothy Puhl, Chairperson. Present were Ms. Dorothy Puhl, Chairperson; Ms. Susan Naugle, Vice Chairperson; Dr. Timothy Good, Secretary; Ms. Susan Cipperly, Treasurer; Mr. Max Felty, Assistant Secretary/Treasurer; Mr. Mark Guise, Utilities Manager; Ms. Diana Young, P.E., of Buchart Horn, Inc. Authority Engineer; Mr. Bernie Yannetti, Authority Solicitor; Ms. Amy Smith, Finance Director and Ms. Karen Rabine, Recording Secretary.

Mr. Jim Hale representing the Gettysburg Times was present.

Public Comment:

No public was present.

Minutes:

Mr. Felty moved, seconded by Ms. Cipperly, to approve GMA's August 20, 2018 Board of Directors Meeting Minutes. The motion carried unanimously.

Approval of Invoices:

Ms. Naugle moved, seconded by Ms. Cipperly, that all invoices for the month be paid. The motion carried unanimously.

Water Agenda:

RFP for Financial Auditing Services:

Mr. Guise reported that GMA will be sending out Requests For Proposals for Financial Auditing Services from qualified Certified Public Accounting Firms to audit its financial records for the three fiscal years ending December 31, 2018, 2019 and 2020. The requests will be sent out later this week.

Stratton Street Project/ AFP #3 – E. K. Services, Inc.- \$ \$32,535.00:

Dr. Good moved, seconded by Ms. Cipperly to approve the Application for Payment #3 in the amount of \$32,535.00 to E.K. Services, Inc. for placement of the water main and detailed items on Stratton Street. The motion passed unanimously.

Herr's Ridge / Heritage Land Tank Design Update:

Mr. Guise stated that GMA expects to receive a letter with formal comments from the National Park Service regarding the proposed water towers to be located at Herr's Ridge and at Natural Springs Road. Buchart Horn made two suggestions regarding Heritage Land with first suggestion being to build an additional one-million gallon standpipe tank and refurbish the standpipe structure already existing or to build a 1.5 million gallon elevated tank and remove the existing standpipe structure which would reduce maintenance costs. GMA is hoping by next meeting to give direction to Buchart Horn to begin the design phase.

Discussion / Water Connection Response to SRBC:

The Board directed Mr. Guise write a letter to the Susquehanna River Basin Commission (SRBC) with a status update on GMA's position on the open application for consumptive use and diversion of water. It is the intent of the GMA Board to pursue the project. GMA does have concerns that include the proposed Central Adams Joint Comprehensive Plan has not yet been approved. GMA also learned that DEP's interpretation of GMA's Allocation Permit may be different than how GMA interprets it and which could change production.

Proposal To Renew NPDES Permits S.W. #2 & GST:

Dr. Good moved, seconded by Mr. Felty to accept this proposal from Buchar Horn Inc. for Stream Well and WTP NPDES Renewal Application. The motion passed unanimously.

Sewer Agenda:

Stratton St. Lining of Sewer Main:

Mr. Guise stated that lining of the sewer main will begin from Water Street to Lincoln Avenue in the near future.

Administrative Building Feasibility Study:

Mr. Guise stated that more space is needed at GMA's building located at East Middle and Sixth Streets. He presented option one being remodeling by using a garage bay for an office addition then construct another bay on the end of the building with a loft for storage. Option two would be to construct a new bay with offices and storage constructed above the bay. He also stated that the building had been subject to flooding in the past.

Proposed Amendment to 5.3- Rules & Regulations:

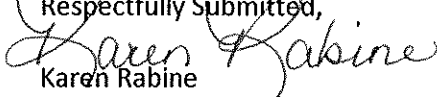
Mr. Felty moved, seconded by Dr. Good to amend section 5.3 in GMA's Rules & Regulations- Separate Connections by adding, "If there is a pre-existing lateral that serves more than one property, the owners of the properties, utilizing that lateral, shall be equally responsible for all costs of maintenance and repairs to said lateral regardless of where that repair is located. Furthermore, if the parties who share a common lateral fail to agree on the payment of expenses for repairs and maintenance, the Authority may install individual connections to the sewer main and charge the property owner for such service." The motion passed unanimously.

Executive Session and Adjournment:

The Board held a short executive session regarding personnel and litigation issues and then returned to the regular meeting. With no other business to come before the Board, Ms. Cipperly moved, seconded by Ms. Naugle, to adjourn the meeting at 7:28 p.m. The motion carried unanimously.

The next regular GMA Board of Directors meeting will be held on Monday, October 15, 2018 commencing at 6:00 p.m. at the GMA office.

Respectfully Submitted,


Karen Rabine
Recording Secretary