

**MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING**

July 16, 2018

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Ms. Dorothy Puhl, Chairperson. Present were Ms. Dorothy Puhl, Chairperson; Ms. Susan Naugle, Vice Chairperson; Dr. Timothy Good, Secretary; Ms. Susan Cipperly, Treasurer; Mr. Max Felty, Assistant Secretary/Treasurer; Mr. Mark Guise, Utilities Manager; Mr. Paul Gross, P.E., of Buchart Horn, Inc. Authority Engineer; Mr. Bernie Yannetti, Authority Solicitor; Ms. Amy Smith, Finance Director and Ms. Karen Rabine, Recording Secretary.

Public Comment:

No public in attendance.

Minutes:

Mr. Felty moved, seconded by Ms. Naugle, to approve GMA's June 18, 2018 Board of Directors Meeting Minutes. The motion carried unanimously.

Approval of Invoices:

Dr. Good moved, seconded by Ms. Cipperly, that all invoices for the month be paid. The motion carried unanimously.

Water Agenda:

Quarterly Financial Statement:

Ms. Smith reviewed the Quarterly Financial Report with the Board.

Stratton Street Project Update:

Dr. Good moved, seconded by Ms. Naugle to approve the Application for Payment #1 in the amount of \$108,067.50 to E.K. Services, Inc. for placement of the water main on Stratton Street. The motion passed unanimously.

Mr. Guise informed the Board that the water main is in, operational, and progressing nicely. Ms. Naugle stated that residents of Stratton Street have commented how polite the E. K. Services, Inc. crews are.

Mark Gettysburg Associates, LP / Request for Service:

Mr. Guise stated that Mark Gettysburg Associates, LLC is requesting sanitary sewer and potable water service for approximately 100 acres mostly located in the Economic Development Zone of Straban Township. The proposed site is adjacent to GMA's Well #5. Buchart Horn and staff are reviewing plans and providing comments.

Herr's Ridge / Cemetery Hill Tank Design Update:

Mr. Guise informed the Board that he spoke with Mr. Zack Bolitho of the NPS. Mr. Bolitho had spoken with the American Battlefield Trust and they are interested in assisting to find a solution for the storage tank placement. Mr. Guise reiterated that the tank discussion needs to move forward. He will keep the Board updated.

S & A Homes / Final Payment/ Required Release of Bond:

Mr. Felty moved, seconded by Dr. Good to release and return the Performance Bond and Labor and Material Payment Bond to S & A Homes, Inc. in the amount of \$550,000.00. The motion passed unanimously.

Penn Terra/ 861 York Rd.:

Mr. Guise informed the Board that Penn Terra Engineering on behalf of Keshav Krupa, LLC are proposing to construct a Dunkin' Donuts at 861 York Rd. GMA is reviewing the plans and will send a letter to confirm that adequate water and sewer capacity have been obtained for the project and that GMA is willing to provide the 460 gpd upon owner's request.

GMA- Marsh Creek water Treatment Plant FPPE Responds:

Mr. Guise presented the Board with a copy of DEP's 2018 Filter Plant Performance Evaluation for Marsh Creek Water Treatment Plant in which DEP evaluates the optimization level at GMA's Filter Plant. The plant received a satisfactory performance rate. Mr. Guise also stated no major problems concerning water quality were noted and several minor issues were discussed. Mr. Guise also provided the Board with staff's response letter to DEP's Evaluation which details GMA's proposed efforts moving forward to produce the highest quality water.

Comment:

Mr. Guise stated that GMA employee Lee Heflin, Distribution & Collections employee, will be retiring on July 31, 2018 after 23 ½ years of service and dedication.

Executive Session:

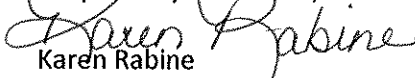
An executive session was called at 6:50 p.m. to discuss a real estate matter. The regular meeting reconvened at 7:06 p.m.

Adjournment:

With no other business to come before the Board, Ms. Cipperly moved, seconded by Mr. Felty, to adjourn the meeting at 7:06 p.m. The motion carried unanimously.

The next regular GMA Board of Directors meeting will be held on Monday, August 20, 2018 commencing at 6:00 p.m. at the GMA office.

Respectfully Submitted,


Karen Rabine
Recording Secretary