

**MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY  
BOARD OF DIRECTORS MEETING**

**May 21, 2018**

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Ms. Dorothy Puhl, Chairperson. Present were Ms. Dorothy Puhl, Chairperson; Ms. Susan Naugle, Vice Chairperson; Dr. Timothy Good, Secretary; Ms. Susan Cipperly, Treasurer; Mr. Max Felty, Assistant Secretary/Treasurer; Mr. Mark Guise, Utilities Manager; Mr. Paul Gross, P.E., of Buchart Horn, Inc. Authority Engineer; Mr. Bernie Yannetti, Authority Solicitor; Ms. Amy Smith, Finance Director and Ms. Karen Rabine, Recording Secretary. Mr. Kevin Stouffer, CPA and Mr. Craig Witmer, CPA, CGFM of Smith Elliott Kearns & Co.; and Mr. Dusan Bratic were also present.

**Public Comment:**

Mr. Bratic stated that he was attending the meeting to comment on the Lincoln Commons/ Hull Drive Agreement.

**Minutes:**

Mr. Felty moved, seconded by Ms. Cipperly, to approve GMA's April 16, 2018 Board of Directors Meeting Minutes. The motion carried unanimously.

**Approval of Invoices:**

Dr. Good moved, seconded by Ms. Naugle, that all invoices for the month be paid. The motion carried unanimously.

**2017 Audit Report:**

Mr. Kevin Stouffer of Smith Elliott Kearns & Company reviewed the audit reports that were provided to the Board via a printed power point presentation. Mr. Stouffer stated that GMA's water fund had an increase in net position and the sewer fund had a decrease in net position mainly due to customer conservation devices put in place.

**Water Agenda:**

**Lincoln Commons / Hull Drive Agreement:**

Dr. Good moved, seconded by Ms. Cipperly to approve the Gettysburg Crossing, L.P. – Estate of Susan Klunk- Sewer and Water Infrastructure Installation Agreement contingent on estate's Attorney attaining all of the co-executors signatures. The motion passed unanimously. Mr. Bratic stated that he owns a parcel of land north of the Hull Drive Intersection and is interested in the process and time frame of this agreement.

**Stratton Street Project Update:**

Mr. Guise reported that E. K. Service, Inc.; contractor replacing the water main on Stratton Street from Lincoln Avenue to East Middle Street, will be starting the project in approximately two (2) weeks to allow the gas company enough time to finish their portion of the project.

**Herr's Ridge / Cemetery Hill Tank Design Update:**

Mr. Guise reported that he, Ms. Puhl and Ms. Cipperly met with the National Park Service to discuss any questions, concerns and/or recommendations they may have regarding the proposed Herr's Ridge and Cemetery Hill water tanks. The Board requested Mr. Gross of Buchart Horn address the alternatives suggested by the NPS along with the additional costs and regulations. Mr. Guise will schedule another meeting with the NPS.

**GASD Request / Release of Security & Escrow Agreements:**

Dr. Good moved, seconded by Mr. Felty to authorize the release of the Escrow Fund with ACNB Bank and the Security Agreement relating to Gettysburg Area School District's Middle School construction project. The motion passed unanimously.

**Propose to Retain Eckert Seamans as Bond Counsel:**

Mr. Guise reported that Rhodes & Sinon LLP has ceased providing legal services so it will not be able to represent GMA on current or future matters. Mr. Jens Damgaard recently transitioned to the law firm of Eckert Seamans Attorney At Law.

Mr. Felty moved, seconded by Ms. Cipperly to authorize GMA to retain Eckert Seamans, Attorneys at Law and Mr. Jens Damgaard to remain as Bond Counsel to represent GMA. The motion passed unanimously.

**PNC Performance of Pension Portfolio:**

Mr. Guise reported that GMA's PNC Performance Pension Portfolio is considered a balanced portfolio, not overly aggressive and is 85% funded. The Board discussed the possibility of researching another index fund for the portfolio.

**Correspondence:**

- Borough Fuel Facility Fee
- Land Conservancy
- GMA Tree Planting / Sach's Bridge 4/22/2018
- DEP TKC CCXXX, LLC Approval Letter- Revision
- DEP 861 York Rd. Approval Letter – Revision

**Public Comment:**

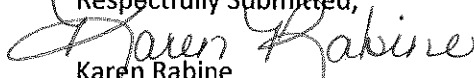
No public present at this time.

**Adjournment:**

With no other business to come before the Board, Mr. Felty moved, seconded by Dr. Good, to adjourn the meeting at 7:30 p.m. The motion carried unanimously.

The next regular GMA Board of Directors meeting will be held on Monday, June 18, 2018 commencing at 6:00 p.m. at the GMA office.

Respectfully Submitted,

  
Karen Rabine  
Recording Secretary