

**MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING**

September 19, 2016

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Ms. Dorothy Puhl, Chairman. Present were Ms. Dorothy Puhl, Chairman; Ms. Susan Naugle, Vice Chairman; Dr. Timothy Good, Secretary; Ms. Susan Cipperly, Treasurer; Mr. Max Felty, Assistant Secretary/Treasurer; Mr. Mark Guise, Utilities Manager; Mr. Paul Gross, P.E., of Buchar Horn, Inc. Authority Engineer; Mr. Bernie Yannetti, Authority Solicitor; Ms. Amy Smith, Finance Director and Ms. Karen Rabine, Recording Secretary.

Mr. Andrew Merkel, representing Adams County Office of Planning & Development and Carol Detweiler, resident of Cumberland Township.

Water Agenda:

Public Comment:

Minutes:

Mr. Felty moved, seconded by Ms. Naugle, to approve the Minutes of the Board's August 15, 2016 Board of Directors Meeting. The motion passed unanimously.

Approval of Invoices:

Dr. Good moved, seconded by Ms. Naugle, that all invoices for the month be paid. The motion passed unanimously.

Billing Software Update:

Ms. Smith reported to the Board that things are progressing smoothly with GMA's new billing software. She stated that GMA has sent out flyers the past two months regarding the customer portal and we are having a good response. Those receiving services from GMA can pay, receive and view their bills online.

Comprehensive Plan Draft Utilities Recommendations Report:

Mr. Guise introduced Mr. Andrew Merkel from Adams County Office of Planning and Development and stated that he came to the meeting to give the Board a clearer understanding of the County's draft recommendations. He discussed emergency backups to water due to an emergency, population growth and decline and the types of service areas.

One of the recommendations discussed was a request for GMA to adopt a 10-year Water Supply Facilities Work Plan to increase the coordination between land use and future water supply planning and to develop a phased incremental approach to remain ahead of demand at all times.

Mr. Merkel stated that there will be more information and recommendations along with an interactive map in the near future. There will be a public workshop on the Central Adams Joint Comprehensive Plan on October 20th at the Adams County Agricultural and Natural Resource Center on Old Harrisburg Road, Gettysburg.

Web Page – VTS Update:

Mr. Guise provided the Board with a picture of the preliminary website. He will provide more information as the site moves forward.

Source Water Protection/ Minutes:

Mr. Guise informed the Board that the Source Water Protection Committee did a field survey on the upper lands of March Creek and will be doing an inspection of GMA's wells and surroundings. If any hazards are located they will be documented so that in case of a catastrophe such areas are recorded.

Main Relocation/ Willoughby Run Proposal:

Mr. Guise stated that PennDot is replacing a bridge on Route 116 at Willoughby Run. GMA will need to relocate a water line and determine if the water line is in the state right- of- way. Mr. Guise presented a proposal for Bucharthorn to get permits, surveys and possible easement agreements. Mr. Good moved, seconded by Mr. Felty to approve this proposal for professional engineering services in connection with assistance in completing estimates and PennDot permitting forms for reimbursement of waterline relocation due to the replacement of a bridge on Route 116 at Willoughby Run. The motion passed unanimously.

Rt. 30 Proposed Car Dealership:

Mr. Guise informed the Board that a proposed car dealership located along route 30 at 1510 York Road is requesting sewer and water service. Mr. Guise stated that he and Bucharthorn will be reviewing the proposed plan and will be offering comments and recommendations.

Confederate Woods:

Mr. Yannetti stated that the HOA of Confederate Woods residential development off Hills Drive is requesting that GMA pay all professional fees associated with the transfer of ownership of their water infrastructure. Ms. Cipperly moved, seconded by Mr. Felty that GMA will not be requiring reimbursement of professional fees from the transfer of ownership of the water infrastructure from the HOA of Confederate Woods residential development. The motion passed unanimously.

Sewer Agenda:

Interceptor Improvement Update/Change Order #2 and AFP #6 Final

Dr. Good moved, seconded by Ms. Cipperly to approve Change Order #2 in the amount of \$185,202.81 to Joao Bradley Construction. The motion passed unanimously.

Mr. Felty moved, seconded by Ms. Naugle to approve Application for Payment #6-Final in the amount of \$ 672,665.24 to Joao Bradley Construction Company. The motion passed unanimously.

Long Lane Sewer Repair Update:

Mr. Guise stated that GMA and Bucharthorn met with three (3) contractors interested in placing bids for the approximately 500 feet of sewer line replacement. They were informed they need to have their bids in by September 30th. Mr. Guise will report back on the bid winner at the next Board meeting.

Draft NPDES Permit Update:

Mr. Guise stated that GMA is waiting for a response back from DEP. He also stated that the permit to discharge is good for five (5) years.

Correspondence:

- Lincoln Commons Response of Revised Final Plan Letter
- Lincoln Commons Public Water & Sanitary Sewer Services Letter
- Gettysburg College dining Hall Addition Response
- FS & L Solutions
- GMA High Strength BOD/TSS Letter/ Sending to Industrial & Commercial
- Pension MMO

Public Comment:

No public comment.

Executive Session:

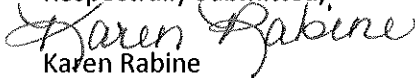
Ms. Puhl called for an executive session at 7:28 p.m. to discuss the Collective Bargaining/ Union Contract matter. The regular meeting reconvened at 8:03 p.m.

Adjournment:

With no other business to come before the Board, Mr. Felty moved, seconded by Ms. Naugle, to adjourn the meeting at 8:03 p.m. The motion carried unanimously.

The next regular GMA Board of Directors meeting will be held on Monday, October 17, 2016 commencing at 6:00 p.m. at the GMA office.

Respectfully Submitted,



Karen Rabine

Recording Secretary