

**MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING**

September 19, 2011

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Chairman Melvin D. Crouse. Present were Mr. Melvin Crouse, GMA Chairman; Mr. Bill Monahan, Treasurer; Mr. Ted Streeter, Secretary; Ms. Dorothy Puhl, Assistant Secretary/Treasurer; Ms. Ramona Overton, Financial Director; Mr. John R. White, Authority Solicitor; Mr. Mark Guise, Utilities Manager; Mr. Paul Gross, P.E., of Buchart Horn, Inc., Authority Engineer; and Ms. Jesse Mains, Recording Secretary. Dr. Tim Good, Vice Chairman was absent.

Citizen, Mr. Pat Naugle, was also in attendance.

Water Agenda:

Public Comment:

Mr. Crouse called for Public Comment and none was given.

Minutes:

Mr. Monahan moved, seconded by Ms. Puhl, to approve the Minutes of the Board's August 15, 2011 Board of Directors meeting. The motion passed unanimously.

Approval of Invoices:

Mr. Monahan moved, seconded by Ms. Puhl, that all invoices for the month be paid. The motion passed unanimously.

West Middle Street Project:

Mr. Gross stated that the request of the West Middle Street Project Contractor, Pioneer Construction Co., Inc., for an additional \$400,000.00 in Extra Compensation Requests is currently being reviewed and negotiated by Buchart Horn, Inc., GMA, Pioneer Construction and their respective attorneys.

Hauser Well/ Well #10 Project Update:

Mr. Guise stated that he and Sharrah Design Group, Inc., GMA's site design consultant, have received comments from KPI Technology (Cumberland Township's Engineer) and Cumberland Township regarding GMA's previously submitted Land Development Plan for the Hauser Well/Well #10 Project. The plan is scheduled for review and, hopefully, approval during the next meeting of the Cumberland Township Board of Supervisors. Once approved, GMA can move forward with the bidding process for the Well house and associated infrastructure.

SRBC Permit Application:

Mr. Gross stated that the meeting held on August, 18, 2011 between GMA and the York Water Company, relative to the proposed Agreement to establish an interconnection and GMA's bulk water supply purchase, went well and a follow-up meeting with the SRBC will be held on September 30, 2011 at 9:30 a.m.

Sewer Agenda:

Plant Upgrade/537 Study:

Mr. Gross submitted Application for Payment No. 4 of Heisey Mechanical in the amount of \$104,623.20, No. 5 of Garden Spot Electric in the amount of \$280,575.00, and No. 9 of Conewago Enterprises in the amount of \$1,300,365.63, relative to GMA's Rock Creek WWTP Upgrade/Expansion Project. **Mr. Streeter moved, seconded by Mr. Monahan, to approve all of such Applications for Payment. The motion carried unanimously.**

Mr. Gross then submitted Change Order No. 4 for Garden Spot Electric in the amount of \$24,437.00. **Mr. Streeter moved, seconded by Mr. Monahan to approve Change Order No. 4 for Garden Spot Electric. The motion passed unanimously.**

Mr. Gross asked for the Board's consideration of replacing the interceptor sewer main that runs from the WWTP to Sixth Street prior to Conewago Enterprises' completion of that portion of the Project. Such interceptor sewer main replacement is already on the list of necessary upgrades for the Act 537 Plan.

GMA/Borough of Gettysburg Service Agreement:

Mr. Guise reported that the Gettysburg Borough Manager informed him that the Service Agreement between GMA and the Borough of Gettysburg is continuing to be reviewed by the Borough's Personnel Committee.

Franklin Twp. Municipal Sewer Authority:

Mr. Guise discussed correspondence from the Franklin Township Municipal Sewer Authority in which such newly-formed Authority requested occasional assistance (labor and equipment) by GMA personnel with issues that may arise in the future with such Authority's sewer system infrastructure. Mr. Guise noted that GMA does currently provide assistance to other municipal authorities on an as-needed basis, in accordance with a pre-established GMA compensation schedule. Mr. Crouse stated his concerns with other authorities not being prepared for emergencies, and Mr. Monahan opined that he feels that inter-municipal cooperation arrangements are appropriate on a temporary basis. Mr. White will draft a proposed Agreement with the Franklin Township Municipal Sewer Authority, providing that GMA is willing and able to provide the requested assistance in emergency situations, as long as such assistance does not constitute a hardship to GMA.

Collections Process:

In a follow-up from last month's meeting regarding adding an interest charge of 1.5% per month on to delinquent water and/or sewer accounts, Mr. Guise and Mr. White confirmed that this interest charge is currently authorized in GMA's Rules Governing Sewer and Water Service. **Ms. Puhl, moved, seconded by Mr. Streeter, to implement the interest charge of 1.5% per month on the balance due of all delinquent water and/or sewer accounts, effective immediately. The motion carried unanimously.** It was noted that the late fee would only be added to such delinquent accounts one time.

Executive Session:

The Board recessed into Executive Session at 6:34 p.m. for personnel matters. The regular meeting reconvened from Executive Session at 7:04 p.m.

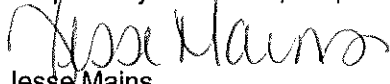
Mr. Guise added that Mr. Gary Pulcini, GMA's Financial Advisor, is currently researching the feasibility of a bond refinancing relative to the 2007 Bond Issue.

Adjournment:

With no other business to come before the Board, **Mr. Monahan moved, seconded by Mr. Streeter, to adjourn the meeting at 7:10 p.m. The motion carried unanimously.**

The next regular GMA Board of Directors meeting will be held on Monday, October 17, 2011, commencing at 6:00 p.m. at the GMA Office.

Respectfully Submitted,



Jesse Mains
Recording Secretary