

MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY BOARD OF DIRECTORS MEETING

October 17, 2011

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Chairman Melvin D. Crouse. Present were Mr. Melvin Crouse, GMA Chairman; Mr. Bill Monahan, Treasurer; Mr. Ted Streeter, Secretary; Ms. Dorothy Puhl, Assistant Secretary/Treasurer; Ms. Ramona Overton, Financial Director; Mr. John R. White, Authority Solicitor; Mr. Mark Guise, Utilities Manager; Mr. Paul Gross, P.E., of Buchart Horn, Inc., Authority Engineer; and Ms. Jesse Mains, Recording Secretary. Dr. Tim Good, Vice Chairman was absent.

Citizen, Mr. Pat Naugle, and *The Gettysburg Times* Reporter, Mark Walters were also in attendance.

Water Agenda:

Public Comment:

Mr. Naugle mentioned that under the Act 220 Plan; the Rock & Marsh Creeks were identified as critical water sheds and GMA may need to think about what recommendations they have regarding this identification.

Minutes:

Mr. Streeter moved, seconded by Mr. Monahan, to approve the Minutes of the Board's September 19, 2011 Board of Directors meeting. The motion passed unanimously.

Bond Issue:

Mr. Guise reported that Mr. Pulcini was going to attend the meeting to discuss the refunding of the 2007 Bonds; however, since last month, the savings have evaporated and now is not a good time to refund the bonds.

Approval of Invoices:

Mr. Monahan moved, seconded by Ms. Puhl, that all invoices for the month be paid. The motion passed unanimously.

Quarterly Reports:

Ms. Overton reviewed the Quarterly Reports with the Board and noted that the format of the report has been modified to show where the cash is coming from and where it is being used. Mr. Monahan noted that the miscellaneous income in the water fund was elevated slightly. Ms. Overton stated that it was due to reconnection fees and fees and assessments due to liens.

West Middle Street Project:

Mr. Gross stated that, after a meeting between the parties, the request of the West Middle Street Project Contractor, Pioneer Construction Co., Inc., for an additional \$400,000.00 in Extra Compensation Requests is continuing to be reviewed and negotiated by Buchart Horn, Inc., GMA, Pioneer Construction and their respective attorneys.

Hauser Well/ Well #10 Project Update:

Mr. Guise stated that he is close to obtaining an agreement with Med-Ed to install the electric to the Hauser Well/Well #10 Project at a cost of \$132,000.00. GMA is hoping to begin the bidding process for the Well house and associated infrastructure next month.

SRBC Permit Application:

Mr. Gross stated that the meeting held on September 30, 2011 between the SRBC, GMA, Buchart Horn and the York Water Company, relative to the proposed Agreement to establish an interconnection and GMA's bulk water supply purchase acted as more of a review of current status and provided not much input from the SRBC. Mr. Gross added that GMA is currently awaiting an updated rate proposal from the YWC.

SWPTAP Program:

Mr. Guise explained that GMA has the opportunity to become involved with the local Source Water Protection

Technical Assistance Program (SWPTAP). This program is a community based voluntarily driven program to help protect drinking water sources used by the community. A consulting firm will work with the Authority to establish a protection plan that best suits our facilities. **Ms. Puhl moved, seconded by Mr. Monahan, approval for GMA to join the SWPTAP. The motion carried unanimously.**

Sewer Agenda:

Plant Upgrade/537 Study:

Mr. Gross submitted Application for Payment No. 6 of Garden Spot Electric in the amount of \$470,491.65, and No. 10 of Conewago Enterprises in the amount of \$834,708.33, relative to GMA's Rock Creek WWTP Upgrade/Expansion Project. **Mr. Monahan moved, seconded by Mr. Streeter, to approve all Applications for Payment. The motion carried unanimously.**

Mr. Gross then submitted Change Order No. 5 for Garden Spot Electric in the amount of \$18,315.00, Change Order No. 2 for Heisey Mechanical in the amount of \$17,851.00 and Change Order No. 6 for Conewago Enterprises, Inc. in the amount of \$16,778.00. **Mr. Monahan moved, seconded by Ms. Puhl to approve all Change Orders presented. The motion passed unanimously.**

Mr. Gross will meet with Mr. Guise this month to review a draft reported created regarding replacing the interceptor sewer main that runs from the WWTP to Sixth Street prior to Conewago Enterprises' completion of that portion of the Project. As previously noted, such interceptor sewer main replacement is already on the list of necessary upgrades for the Act 537 Plan.

GMA/Borough of Gettysburg Service Agreement:

Mr. Guise had no report.

Franklin Twp. Municipal Sewer Authority:

Mr. Guise will provide the Board with the draft Agreement, prepared by Mr. White, with the Franklin Township Municipal Sewer Authority, which states that GMA is willing and able to provide the requested assistance in emergency situations, as long as such assistance does not constitute a hardship to GMA.

Mr. Crouse re-iterated his concerns regarding other authorities not being prepared for emergencies and GMA employees being employed as operators at other facilities. Mr. Guise assured Mr. Crouse that GMA was not being taken advantage of by agreeing to help in the event of an emergency.

Collections Process:

Mr. Guise asked for clarification with the Board regarding the 1.5% interest charge per month on delinquent bills. The Board agreed that the original motion was that the 1.5% interest charge is to be applied to the principal bill for unpaid services.

Correspondence:

- Seminary Drawing Review letters

Executive Session:


The Board recessed into Executive Session at 6:40 p.m. for personnel matters and potential litigation discussion. The regular meeting reconvened from Executive Session at 7:08 p.m. where **Mr. Monahan moved, seconded by Mr. Streeter, to accept the terms negotiated between GMA and the USW Local Union 7343-05. The motion passed unanimously.**

Adjournment:

With no other business to come before the Board, **Mr. Monahan moved, seconded by Ms. Puhl, to adjourn the meeting at 7:10 p.m. The motion carried unanimously.**

The next regular GMA Board of Directors meeting will be held on Monday, November 21, 2011, commencing at 6:00 p.m. at the GMA Office.

Respectfully Submitted,



Jesse Mains

Recording Secretary