

MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY BOARD OF DIRECTORS MEETING

October 19, 2009

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:01 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Chairman Melvin D. Crouse. Present were Mr. Melvin Crouse, GMA Chairman; Dr. Tim Good, Vice Chairman; Mr. Ted Streeter, Secretary; Mr. Bill Monahan, Treasurer.; Mr. John R. White, Authority Solicitor; Mr. Mark Guise, Utilities Manager; Ms. Diana Young, P.E., of Buchart Horn, Inc., Authority Engineer; Ms. Ramona Overton, Financial Director, Ms. Karen Teel, Financial Assistant and Jesse Mains, Recording Secretary. Absent was Ms. Dorothy Puhl, Assistant Secretary/Treasurer.

Water Agenda:

Public Comment:

Mr. Crouse called for Public Comment and none was given.

Minutes:

Mr. Monahan moved, seconded by Mr. Streeter, to approve the Minutes of the Board's September 21, 2009 meeting. The motion passed unanimously.

It was noted that the previously adopted Minutes of the August 17, 2009 Board Meeting are incorrect. Such Minutes indicate that GMA accepts "American Express". It should have been stated that GMA accepts Discover and MasterCard. **Mr. Monahan moved to amend the August 17, 2009 minutes to read "Discover" and delete the reference to "American Express". The motion was seconded by Dr. Good. The motion passed unanimously to approve the changes made to the August 17, 2009 minutes.**

Approval of Invoices:

Mr. Streeter moved, seconded by Mr. Monahan, that all invoices for the month be paid. The motion passed unanimously.

Quarterly Invoices:

Ms. Overton reviewed the quarterly invoices. Mr. Monahan noted that it looks as if GMA is in good shape. Ms. Overton responded that GMA is in great shape financially and that budgets are due next month for 2010. The Board discussed a probable sewer and water rate increase for 2010, noting that they would rather raise rates in frequent small increments than have one large increase at one time.

Rt. 97 Dedication:

Solicitor White reviewed correspondence received from Bob Sharrah regarding completion of the construction for the water and sewer lines located along the Baltimore Pike. Attorney White prepared and provided copies of a Dedication for the new lines, easements and related appurtenances to GMA. A Maintenance Security warranty was established for 18 months in this Dedication. **Mr. Monahan moved, seconded by Dr. Good, to accept the Dedication for the Rt. 97 water and sewer lines, easements and related appurtenances to GMA.. The motion carried unanimously.**

Faison Appeal Update:

Mr. Guise reported that there are currently no updates on the Gettysburg Crossing project. Mr. Crouse noted that Straban Township had made changes to their Zoning Ordinance at their last Supervisors Meeting.

Andrew Well Update:

Mr. Guise reported that he and Ms. Young met with Mr. Pratt and Mr. Latscher of the NPS to discuss their concerns and suggestions regarding the installation of a potential water main from the proposed Andrews Well, which would run along Sachs and Taneytown Roads, to the terminus point at the entrance of the new Visitors Center. It was discussed that the proposed water main would be used to supply water to the current GMA system and could also provide service and fire protection into various NPS facilities. Also, it was discussed that this proposed new water main could be potentially run in the PennDOT right-of-way and/or NPS land; therefore, Buchart Horn, Inc. would like to prepare a feasibility study, to compare options. **Mr. Streeter moved, seconded by Mr. Monahan, to instruct Buchart Horn, Inc. to move**

forward with a feasibility study for water lines to be run along Sachs and Taneytown Roads. The motion carried unanimously. Mr. Guise added that he feels that Well 10 is a good producer and would like to acquire this well into GMA's system for future needs. **Mr. Streeter moved, seconded by Mr. Monahan, to instruct Solicitor White to prepare the needed paperwork to add Well 10 to the GMA system. The motion carried unanimously.**

Public Notification System:

Mr. Guise reported that GMA is currently waiting for an Agreement from Rapid Response System™. Once that agreement is received, GMA can proceed with implementing the procedures for the public notification system.

Well No.9:

Ms. Young presented Application For Payment No. 3 for PSI Pumping Solutions, Inc. in the amount of \$46,485.00. The application has been reviewed by Buchart Horn's inspectors and is recommended for approval. **Mr. Streeter moved, seconded by Mr. Monahan, to approve payment of the AFP No. 3 for PSI Pumping Solutions, Inc. The motion carried unanimously.**

Borough Newsletter:

Mr. Guise noted that Ms. Naugle, a member of the Gettysburg Borough Council, had approached him regarding GMA funding one mailing per year (approximately \$800.00) of the newly-established Borough Newsletter. The Newsletter is geared towards providing Borough residents with current information regarding Gettysburg. In discussing the request, the Board noted that, in addition to the Borough, GMA also serves areas of Cumberland and Straban Townships. Any information provided by GMA via the Newsletter, would also need to be conveyed to the Townships' residents. GMA currently uses its website as the primary source for customer information. The Board agreed to table this matter for further discussion.

Sewer Agenda:

Plant Upgrade/537 Study:

Ms. Young stated that the Act 537 Plan was submitted to PaDEP on July 17, 2009 for review and approval, and that PaDEP recently indicated to Buchart Horn that they would be acting favorably on the Plan in the near future. Mr. Guise added that Buchart Horn, Inc. did e-mail PaDEP to inquire as to their definition of "favorably", but have not yet received any response.

Route 30 Sewer Main Extension Update:

Solicitor White noted that he has received no response from Straban Township regarding the correspondence which was sent to Straban Township Solicitor Walton V. Davis, Esquire, regarding the enforcement of property owners' connections to the Route 30 sewer main extension.

H²O Grant Update:

Mr. Guise stated that there is currently no update on the H²O Grant.

PENNVEST Grant:

Mr. Guise stated that there is currently no update on the PENNVEST Grant.

Correspondence:

Mr. Guise noted that there is no correspondence for review this month.

Other Business:

SRBC: Mr. Streeter inquired as to the status of GMA's application with the SRBC, relative to the York Water Company water supply interconnection. Ms. Young stated that Buchart Horn has completed some of the tasks on the Task List and that they will now hold off on further work until 2010. GMA should then meet with Attorney Weston to discuss the next action. Mr. Streeter asked if the water supply rates previously quoted to GMA by The York Water Company were locked in. Mr. Guise stated he believes that these rates were not locked in, but this will need to be reviewed in the future.

Executive Session:

Mr. Crouse called for an Executive Session at 6:46 p.m. to discuss pending litigation. The Board reconvened at 6:52 p.m.

Adjournment:

With no other business to come before the Board, **Mr. Monahan moved, seconded by Mr. Streeter, to adjourn the meeting at 6:53 p.m. The motion carried unanimously.**

The next regular GMA Board of Directors meeting will be held on Monday, November 16, 2009, at 6:00 p.m. at the GMA Office.

Respectfully Submitted,



Jesse Mains
Recording Secretary