

**MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY  
BOARD OF DIRECTORS MEETING**

**November 21, 2011**

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Chairman Melvin D. Crouse. Present were Mr. Melvin Crouse, GMA Chairman; Dr. Tim Good, Vice Chairman; Mr. Bill Monahan, Treasurer; Ms. Dorothy Puhl, Assistant Secretary/Treasurer; Mr. John R. White, Authority Solicitor; Mr. Mark Guise, Utilities Manager; Mr. Paul Gross, P.E., of Buchart Horn, Inc., Authority Engineer; and Ms. Jesse Mains, Recording Secretary. Mr. Ted Streeter, Secretary and Ms. Ramona Overton, Financial Director were absent.

**Water Agenda:**

**Public Comment:**

No public were in attendance for comment.

**Minutes:**

Ms. Puhl moved, seconded by Mr. Good, to approve the Minutes of the Board's October 17, 2011 Board of Directors meeting. The motion passed unanimously.

**Approval of Invoices:**

Ms. Puhl moved, seconded by Mr. Monahan, that all invoices for the month be paid. The motion passed unanimously.

**Policies:**

Mr. Guise stated that our health provider has recommended that GMA have leave of absence policies put into place. After discussion with the Board, Mr. Guise will receive clarification on these policies and report back to the Board in December.

**Hauser Well/ Well #10 Project Update:**

Mr. Guise stated that he is close to obtaining an agreement with Med-Ed to install the electric to the Hauser Well/Well #10 Project at an approximate cost of \$120,000.00. Once in agreement, GMA will be put into a queue system with Met-Ed for service and installation. Mr. Guise hopes to bid the project in December.

**SRBC Permit Application:**

Mr. Gross stated that representatives from Buchart Horn and Mr. Guise were in attendance during a November 15, 2011 meeting where the SRBC spoke to the Adams County Water Resources Committee and the PA Act 220 State Water Plan Potomac Basin Committee. The SRBC did not provide any new information on the project, but did update the attendees on the status, which is still under review. Mr. Gross added that GMA is currently awaiting an updated rate proposal from the YWC before proceeding.

**Sewer Agenda:**

**Plant Upgrade/537 Study:**

Mr. Gross submitted Application for Payment No. 7 of Garden Spot Electric in the amount of \$89,820.00, No. 11 of Conewago Enterprises in the amount of \$1,310,434.20 and No. 5 of Heisey Mechanical in the amount of \$40,230.00 relative to GMA's Rock Creek WWTP Upgrade/Expansion Project. **Dr. Good moved, seconded by Ms. Puhl, to approve all Applications for Payment. The motion carried unanimously.**

Mr. Gross reviewed the Engineer's Report with the Board, showing the construction status of the WWTP project.

**GMA/Borough of Gettysburg Service Agreement:**

Mr. Guise had no report.

**Franklin Twp. Municipal Sewer Authority:**

Mr. Guise provided the Board with the draft Agreement, prepared by Mr. White, with the Franklin Township

Municipal Sewer Authority, which states that GMA is willing and able to provide the requested assistance in emergency situations, as long as such assistance does not constitute a hardship to GMA.

Dr. Good inquired as to if GMA would be compensated for any damages received to its equipment while being used at Franklin Township and perhaps a compensation clause should be added to the Agreement. Mr. Guise would discuss with Mr. White (Mr. White had excused himself from the meeting at 6:15 p.m. and was not available for this discussion.)

**Correspondence:**

- DEP Well 10 Public Water Supply

**Executive Session:**

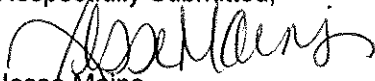
The Board recessed into Executive Session at 6:40 p.m. for potential litigation discussion. The regular meeting reconvened from Executive Session at 6:47 p.m.

**Adjournment:**

With no other business to come before the Board, Mr. Monahan moved, seconded by Dr. Good, to adjourn the meeting at 6:48 p.m. The motion carried unanimously.

*The next regular GMA Board of Directors meeting will be held on Monday, December 19, 2011, commencing at 6:00 p.m. at the GMA Office.*

Respectfully Submitted,

  
Jesse Mains  
Recording Secretary