

**MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING**

July 19, 2010

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Chairman Melvin D. Crouse. Present were Mr. Melvin Crouse, GMA Chairman; Dr. Tim Good, Vice Chairman; Mr. Ted Streeter, Secretary; Mr. Bill Monahan, Treasurer; Ms. Dorothy Puhl, Assistant Secretary/Treasurer; Mr. John R. White, Authority Solicitor; Mr. Mark Guise, Utilities Manager; Mr. Brian Funkhouser, P.E. and Mr. Paul Gross, P.E. of Buchart-Horn, Inc., Authority Engineer; Ms. Ramona Overton, Financial Director, and Jesse Mains, Recording Secretary.

Also in attendance were Mr. Robert Sharrah, PLS and Mr. Michael Leader representing Country Meadows; and Mr. Pat Naugle, citizen.

Water Agenda:

Public Comment:

Chairman Crouse called for Public Comment and none was given.

Minutes:

Mr. Streeter moved, seconded by Mr. Monahan, to approve the Minutes of the Board's June 21, 2010 meeting. The motion passed unanimously.

Approval of Invoices:

Mr. Streeter moved, seconded by Mr. Monahan, that all invoices for the month be paid. The motion passed unanimously.

Quarterly Financials:

Ms. Overton reviewed the Quarterly Financial Statements with the Board. She noted that the Income Statement for the Sewer Fund was showing a loss; however, if the capital project expenditures were not included, the loss would not be as dramatic. Ms. Overton agreed that the total Revenues and Expenses were right in line with the annual budget. **Mr. Streeter moved, seconded by Mr. Monahan to approve the Quarterly Financial Statements. The motion passed unanimously.**

Country Meadows Retirement Communities:

In continuation of the previous month's discussion regarding capacity needs for the proposed Country Meadows project, a Pennsylvania personal care home facility, Mr. Leader, President of Country Meadows, provided the Board with water usage amounts for the past twelve months for his other facilities; concluding that approximately 84/gpd is used per resident. Buchart-Horn previously reviewed capacity needs and found 120/gpd per room was sufficient based on the Metcalf & Eddy manual. **Mr. Monahan moved, seconded by Dr. Good, that a value of 120 gpd/per unit would be used to determine the total capacity needs for this personal care home. The motion passed unanimously.**

West Middle Street:

With regard to the proposed PennDot/GMA construction along West Middle Street, Mr. Gross stated that he and Mr. Guise met to discuss the project and Buchart-Horn has started the design work. Mr. Monahan inquired if GMA will be able to streamline this project, to which Mr. Gross stated that by coordinating this project along with PennDot's road maintenance, it avoids having the road closed twice for longer periods.

Water Treatment Plant:

Mr. Guise stated that Roberts Water Technologies, Inc. is continuing their work on the second filter, with plans to begin the third filter by August 9, 2010. Once the filters are completed and fully operational, GMA will focus on the painting of the backwash tanks.

S&A Hauser/Davis Well Update:

Regarding GMA's acquisition of the Hauser Well/Well #10, Mr. Guise stated he will be meeting separately with FAISON and PICPI to discuss their ability to contribute towards the development of the well. He will provide an update during the August Board of Directors Meeting.

Andrew/Kozak Easements Update (Andrew Well):

In an update from last month, Mr. Guise stated that the Andrews have approved their proposed Easement Agreement; however, Mr. Kozak has been unsuccessful in convincing Met-Ed to install their electrical lines underground. Mr. Kozak's attorney, Mr. Restak, has issued GMA a letter stating that Mr. Kozak is open to a higher monetary offer compensating him for what he feels would be the decrease in his property's fair market value. Discussion was held about moving the location for the Utilities Easement to another residence; however Mr. White would like to review Attorney Restak's letter before giving his opinion on this matter.

N. Washington St. Repaving:

Mr. Guise stated that GMA completed a significant amount of work along N. Washington Street, in the area of Breckenridge and High Streets. GMA offered to help the Borough with restoration costs; however, the Borough was using the remainder of their Highway Aid to fund the restoration. GMA performed final restoration on its patches, as needed, with costs estimated at a minimum of \$3,000.00. The Borough's Interim Manger, Mr. Marshall, has requested that GMA contribute to the milling and repaving of this street. C.S. Davidson, Borough Engineer, is estimating the project to cost approximately \$40,000.00. Mr. Guise has calculated that GMA had construction areas, at most, on 20-30% of the street. The Board instructed Mr. Guise to offer the Borough a contribution of 30% of the milling and repaving cost, minus GMA's past incurred expenses for the restoration. Mr. Guise will report his discussion with Mr. Marshall to the Board during the August 19, 2010, Board Meeting.

Timber Sale on GMA Property:

Mr. Guise provided a map to the Board showing a 170 acre plot owned by GMA. Mr. Guise has spoken with Mr. Ron Bennett of Penn Forestry regarding potentially harvesting this property. Penn Forestry prefers to harvest in the winter, therefore, it would be ideal to bid the project soon and then provide 12-18 months to harvest the land. Dr. Good inquired if the watershed would be harmed. Mr. Guise stated that Penn Forestry will create a buffer to the creek by setting a boundary to ensure the integrity of the creek. Mr. Streeter asked if they are careful with the cuttings as to not butcher the land. Mr. Guise stated that they carefully select mature trees in order to allow other trees to continue their growth. Mr. Guise should have a proposal to submit to the Board for the August 19, 2010.

Water Audit:

Mr. Guise provided the Board with an updated Water Audit for their review.

Sewer Agenda:

Plant Upgrade/537 Study:

Mr. Funkhouser stated that the WWTP Upgrade & Expansion Bid Opening date has been changed to Friday, July 23, 2010 at 11:00 a.m.; due to Hanover Borough and Penn Township having Bid Openings for their WWTP's in the same time frame. It was in GMA's best interest to extend the date, giving all bidders more opportunity to prepare their bids.

Mr. Funkhouser provided the Board with an Amendment to the Agreement for Engineering Services to add Construction Phase Services to the Agreement. **Dr. Good moved to approve and sign the Agreement for Engineering Services/Construction Phase Services, seconded by Ms. Puhl. The motion carried unanimously.**

Route 30 Lien Status Update:

Solicitor White noted stated that one of the 3 remaining properties that has yet to connect to the Rt. 30 sewer line have paid their hook-up fees.

GMA/Borough of Gettysburg Management Agreement:

Mr. Guise stated that he has put together a Memo of Understanding, for the Borough Council, as to the current procedures regarding staff, services and monies between GMA and the Borough of Gettysburg. From this, Mr. Guise is hoping that a conceptual Management Agreement will be made. Ms. Florence

Ford has accepted the position of Borough Manager, beginning August 16, 2010.

Correspondence:

Mr. Guise reviewed the following correspondence:

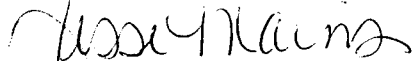
- Vida Charter School
- Belco Community Credit Union Streetscapes

Adjournment:

With no other business to come before the Board, **Mr. Monahan moved, seconded by Mr. Streeter, to adjourn the meeting at 7:48 p.m. The motion carried unanimously.**

The next regular GMA Board of Directors meeting will be held on Monday, August 16, 2010, commencing at 6:00 p.m. at the GMA Office.

Respectfully Submitted,



Jesse Mains
Recording Secretary