

MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY BOARD OF DIRECTORS REORGANIZATIONAL MEETING

JANUARY 17, 2011

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Utilities Manager, Mark L. Guise, for the purpose of receiving nominations, this being the 2011 reorganizational meeting. Present were Mr. Melvin Crouse; Dr. Tim Good; Mr. Ted Streeter; Ms. Dorothy Puhl; Mr. Mark Guise, Utilities Manager; Mr. Paul Gross, P.E., of Buchart Horn, Inc., Authority Engineer; and Jesse Mains, Recording Secretary. Ms. Mona Overton, Financial Director and John R. White, Authority Solicitor were absent.

Others in attendance were: Mr. Bob Sharrah, PLS and Mr. Bernard Washabaugh, representing Mark Gettysburg Associates; and Mr. Pat Naugle, Citizen.

Reorganization of the Authority:

The first item of business was the election of Chairman. Dr. Good nominated Mr. Crouse as the GMA Board Chairman, Mr. Streeter seconded the nomination. **With no further nominations, Dr. Good made a Motion to Declare Mr. Crouse as Chairman of the GMA Board, seconded by Mr. Streeter. The motion passed unanimously.**

With the duly elected Chairman in place, Mr. Crouse assumed the Chair and continued with the election of the various Authority Officers. They were nominated, seconded and unanimously elected as follows:

Vice Chairman -Dr. Tim Good
Nominated by Mr. Streeter, seconded by Ms. Puhl
Secretary -Mr. Ted Streeter
Nominated by Dr. Good, seconded by Ms. Puhl
Treasurer – Mr. Bill Monahan
Nominated by Mr. Streeter, seconded by Ms. Puhl
Assistant Secretary/Treasurer- Ms. Dorothy Puhl
Nominated by Mr. Streeter, seconded by Dr. Good.

Next, Chairman Crouse accepted the following motions, all of which were passed unanimously, relative to the listed GMA appointments:

Water/Sewer Department Engineer – Buchart Horn, Inc.
Nominated by Mr. Streeter, seconded by Dr. Good.
Solicitor – John R. White, Esquire, Campbell and White, P.C.
Nominated by Mr. Streeter, seconded by Dr. Good.
Trustee – The Bank of New York (2007 GO Bond) and TD Bank (2010 Server Bond Issue)
Nominated by Mr. Streeter, seconded by Dr. Good.
Auditor – Smith, Elliott, Kearns and Company, LLC
Nominated by Mr. Streeter, seconded by Dr. Good.
Depository – ACNB Bank & Citizens Bank
Nominated by Mr. Streeter, seconded by Dr. Good.
Accountant – Ms. Ramona Overton, CPA
Nominated by Mr. Streeter, seconded by Dr. Good.
Chief Administrating Officer Pension Plan – Mr. Mark Guise
Nominated by Mr. Streeter, seconded by Dr. Good.

Gettysburg Municipal Authority Board of Directors Meetings will continue to be held monthly on the third Monday at 6:00 p.m. at the Authority Office with the exception of February's meeting which will be held on Thursday, February 24, 2011 at 6:00 p.m.

The GMA 2010 Reorganization Meeting was adjourned by Chairman Crouse at 6:11 p.m.

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The Authority Board then proceeded with the regular business meeting.

Water Agenda:

Public Comment:

Mr. Crouse called for Public Comment and none was given.

Minutes:

Dr. Good moved, seconded by Ms. Puhl, to approve the Minutes of the Board's December 20, 2010 meeting. The motion passed unanimously.

Approval of Invoices:

Mr. Monahan moved, seconded by Dr. Good, that all invoices for the month be paid. The motion passed unanimously.

Village Green Drive:

Mr. Sharrah spoke to the Board regarding his client, Mr. Washabaugh's, interest in constructing a hotel on a portion of land (behind Perkins/Days Inn) currently owned by Mark Gettysburg Associates. He believes there may have been previous capacity reservation and is looking for documentation regarding this reservation. An Agreement dating January 8, 1998 was provided to the Board, which Mr. White will be given to review. After review, the Authority will contact Mr. Washabaugh.

West Middle Street:

Pioneer Construction is currently having materials delivered to their storage site on Rt. 116 and road signs for street closures are to be put up in the next few days. Borough Councils Public Works/Safety Committee requested "Reminder" door hangtags for the project; therefore, GMA is having those made and Susan Naugle will distribute to Middle Street residents.

S&A Hauser/Davis Well Update:

Mr. Guise stated that Mr. White has submitted a draft Agreement to S&A for obtaining the Well. Once S&A's comments are received, the Board will review and move forward with acquiring the Well. Mr. Monahan inquired as to how long it will take to receive possession of the Well once the Agreement is in place. Mr. Guise feels that 30-45 days is approximate, noting that the construction permit expires September 18, 2011.

Andrew Easement Update (Andrew Well):

In regards to obtaining a Utility Access Easement for the Andrew Well, Mr. Guise stated that the Luther's have had Attorney Patrono review the Easement Agreement submitted by GMA and they are preparing a list of questions for GMA. When received, Mr. White will review these questions.

GASD Tech Prep:

Mr. Guise stated he received a letter from GASD stating that they are changing their plans for the Tech Prep building, increasing their usage by approximately 15 GPD. **Dr. Good moved, seconded by Ms. Puhl to issue the school district a new letter of approval for the Tech Prep Building.** Ms. Puhl requested the Water Audit be updated showing the change in capacity for this for this project.

Lincoln Plaza Capacity:

Mr. Guise stated that Lincoln Plaza, a proposed development at the site of the former Natural Springs Trailer Park, has submitted a request for capacity to GMA. Some capacity from the trailer park still exists; however, serving this project would require approximately 9-12,000 gallons.

There was discussion of the possibility of Lincoln Plaza contributing to the start up of the Hauser Well using Resolution 6.

Water Audit/Capacity:

Mr. Guise provided an updated estimated Water Audit for the Board; however, it was decided that this will be re-evaluated for the next meeting with the information gathered regarding the Village Green Drive property.

Sewer Agenda:

Plant Upgrade/537 Study:

Mr. Gross stated that Andritz, the supplier of the two centrifuges for sludge dewatering, has requested a waiver of the Pennsylvania Steel Products Procurement Act. Mr. White has reviewed and approved this waiver and recommends Mr. Crouse's signature.

Mr. Gross submitted to the Board Application for Payment No. 1 in the amount of \$243,585.00 to Conewago Enterprises, Inc. for the bonds, insurances and mobilization relating to the WWTP Upgrade project. **Mr. Streeter moved, seconded by Ms. Puhl, to approve Application for Payment No. 1 to Conewago Enterprises, Inc. The motion carried unanimously.**

GMA/Borough of Gettysburg Management Agreement:

Mr. Guise stated that he, Ms. Ford and Ms. Overton discussed and revised job descriptions and provided to Mr. White to review. Upon Mr. White's approval, Borough Council and the GMA Board will review.

Rt. 30 Extension LOC Extension:

Mr. Guise noted that the Letter of Credit ("LOC") in the amount of \$67,461.00 for the Rt. 30 Sewer Extension expires March 11, 2011. ACNB Bank has submitted a new LOC, valid until September 11, 2011. **Mr. Monahan moved, seconded by Mr. Streeter, to approve the LOC extension. The motion carried unanimously.**

Resolution 1 of 2011:

The Board was presented with Resolution 1 of 2011, amending the rate schedule and calling out the 15% sewer rate increase. Mr. Streeter inquired as to why GMA has different rate schedules for different areas. Mr. Guise stated that the rates were based on pumping station costs vs. the gravity sewer costs in the Borough. **Mr. Monahan moved, seconded by Mr. Streeter, to adopt Resolution 1 of 2011. The motion carried unanimously.**

Correspondence:

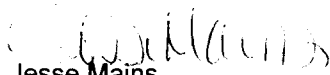
- Kortney Meadows Capacity
- Penn Forestry Sawtimber Sale

Adjournment:

With no other business to come before the Board, **Mr. Monahan moved, seconded by Dr. Good, to adjourn the meeting at 6:50 p.m. The motion carried unanimously.**

The next regular GMA Board of Directors meeting will be held on Thursday, February 24, 2011, commencing at 6:00 p.m. at the GMA Office.

Respectfully Submitted,


Jesse Mains
Recording Secretary