

**MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING**

August 15, 2011

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Chairman Melvin D. Crouse. Present were Mr. Melvin Crouse, GMA Chairman; Dr. Tim Good, Vice Chairman; Mr. Ted Streeter, Secretary; Ms. Dorothy Puhl, Assistant Secretary/Treasurer; Ms. Ramona Overton, Financial Director; Mr. John R. White, Authority Solicitor, Ms. Cherie Chronister, Assitant to John R. White; Mr. Mark Guise, Utilities Manager; Mr. Brian Funkhouser, P.E., of Buchart Horn, Inc., Authority Engineer; and Ms. Jesse Mains, Recording Secretary. Mr. Bill Monahan, Treasurer was absent.

Water Agenda:

Public Comment:

Mr. Crouse called for Public Comment and none was given.

Minutes:

Mr. Streeter moved, seconded by Ms. Puhl, to approve the Minutes of the Board's July 18, 2011 Board of Directors meeting. The motion passed unanimously.

Approval of Invoices:

Mr. Streeter moved, seconded by Ms. Puhl, that all invoices for the month be paid. The motion passed unanimously.

West Middle Street:

Mr. Funkhouser submitted Pioneer Construction's Application for Payment No. 7, in the amount of \$16,922.36 and recommended payment. **Mr. Streeter moved, seconded by Dr. Good, to approve Application for Payment No. 7. The motion carried unanimously.**

Mr. Funkhouser reviewed a draft letter prepared by Buchart Horn, responding to Pioneer's request for an additional \$400,000.00 in Extra Compensation Requests. Buchart's response lower's the amount requested by approximately \$60,000.00. The Board hopes to be able to negotiate with Pioneer on the items listed in the letter. **Ms. Puhl moved, seconded by Dr. Good, to send the response letter for Pioneer's Request for Extra Compensation. The motion passed unanimously.**

S&A Hauser/Davis Well Update:

Mr. Guise stated that he and Diana Young met with Bob Sharrah and then submitted the Land Development Plan to Cumberland Twp. He is currently awaiting a date for the Planning Meeting.

SRBC Permit Application:

Mr. Funkhouser stated that a meeting will be held at Buchart Horn's office on August, 18, 2011 with GMA and the York Water Company in regards to establishing an interconnection.

Sewer Agenda:

Plant Upgrade/537 Study:

Mr. Funkhouser submitted Application for Payments No. 4 to Garden Spot Electric in the amount of \$309,600.00 and No. 8 to Conewago Enterprises in the amount of \$271,683.00 in connection with the GMA Rock Creek WWTP Upgrade/Expansion Project. **Dr. Good moved, seconded by Ms. Puhl, to approve all presented AFP's. The motion carried unanimously.**

Mr. Funkhouser then submitted the following Change Orders: C/O No. 4 for Conewago Enterprises in the amount of \$12,264.00. **Dr. Good moved, seconded by Ms. Puhl to approve Change Order No. 4 for Conewago Enterprises. The motion passed unanimously.** C/O No. 5 for Conewago Enterprises which is requesting a No Cost Time Extension due to rainy weather

was submitted by Mr. Funkhouser. **Mr. Streeter moved, seconded by Dr. Good to approve Change Order No. 5 for Conewago Enterprises. The motion passed unanimously.** C/O No. 1 for Heisey Mechanical for a No Cost Time Extension & C/O No. 3 for Garden Spot Electric for a No Cost Time Extension. **Dr. Good moved, seconded by Ms. Puhl, to approve both Change Order No. 1 for Heisey Mechanical and Change Order No. 3 for Garden Spot Electric. The motion carried unanimously.**

Mr. Funkhouser provided and reviewed a table showing the current contract status.

GMA/Borough of Gettysburg Service Agreement:

Mr. Guise stated that Ms. Ford informed him that the Service Agreement between GMA and the Borough of Gettysburg, is being reviewed by the Borough's Personnel Committee and then will be presented to the Borough Council.

Collective Bargaining Agreement:

Mr. Guise informed the Board that the current Union Contract expires on November 25, 2011 and negotiations for the next contract will soon begin. Ms. Puhl volunteered to work with Mr. Guise on the contract renewal.

Collections Process:

Mr. White provided the Board with a current Municipal Claim/Lien Status sheet for GMA customers and explained the current process for obtaining delinquent payments. He noted that he recently met with GMA Billing Clerk, Nesa Mudd, Mr. Guise and Ms. Chronister to discuss a more effective way to obtain payments since the process seems to be getting worse with more customers filing bankruptcy. Mr. White noted that GMA is permitted to, but does not, charge interest on delinquent payments. The Board will entertain the idea of adding an interest charge on delinquent payments and Mr. White will review the GMA Rules and Regulations to note if this rule is currently listed.

Correspondence:

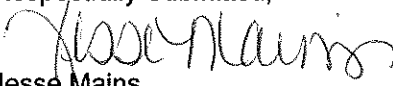
Mr. Guise reviewed correspondence from Penn Forestry regarding the Sawtimber Sale.

Adjournment:

With no other business to come before the Board, **Ms. Puhl moved, seconded by Mr. Streeter, to adjourn the meeting at 7:20 p.m. The motion carried unanimously.**

The next regular GMA Board of Directors meeting will be held on Monday, September 19, 2011, commencing at 6:00 p.m. at the GMA Office.

Respectfully Submitted,


Jesse Mains
Recording Secretary