

# MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY BOARD OF DIRECTORS MEETING

**August 17, 2009**

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Chairman Melvin D. Crouse. Present were Mr. Melvin Crouse, GMA Chairman; Dr. Tim Good, Vice Chairman; Mr. Ted Streeter, Secretary; Ms. Dorothy Puhl, Assistant Secretary/Treasurer; Mr. Bill Monahan, Treasurer; Mr. Mark Guise, Utilities Manager; Mr. Brian Funkhouser, P.E. and Mr. Paul Gross, P.E., of Buchart Horn, Inc., Authority Engineers; and Jesse Mains, Recording Secretary. Absent were Mr. John R. White, Authority Solicitor and Ms. Ramona Overton, Financial Director.

Citizen, Mr. Pat Naugle was also in attendance.

## **Water Agenda:**

### **Public Comment:**

Mr. Crouse called for Public Comment and none was given.

### **Minutes:**

**Mr. Monahan moved, seconded by Ms. Puhl, to approve the July 20, 2009 minutes. The motion passed unanimously.**

### **Approval of Invoices:**

**Mr. Monahan moved, seconded by Dr. Good, that all invoices for the month be paid. The motion passed unanimously.**

### **Faison Appeal Update:**

Mr. Guise reported that Faison has begun the appeal process on Straban Township's Zoning Hearing Board's decision on the Gettysburg Crossing project. All briefs are due to the Judge by September, 2009.

### **Andrew Well Update:**

Mr. Guise stated that he is continuing to arrange a meeting with Marc Pratt and Mr. Latscher, with the National Park Service, to discuss how the Andrew Well is situated in regards to their properties and if a main would be installed, how it would affect them. Mr. Monahan inquired as to if Mr. Guise has been in contact with area homeowners and suggested that Mr. Guise let them know that there is currently nothing new to report.

### **Dayhoff Easement Agreement:**

Mr. Guise noted that the 18 month warranty period placed upon the Deed of Dedication for the Hunterstown-Hampton Road Public Sewer Extension & Dedication expired as of August 12, 2009. GMA is holding a bond in the amount of \$4,245.00 and Mr. Guise is requesting permission to release this bond. **Mr. Monahan moved, seconded by Dr. Good, to release the bond in the amount of \$4,245.00 and return the original Letter of Credit to Adams County National Bank. The motion carried unanimously.**

### **Public Notification System:**

Mr. Guise reported that in May, 2009, DEP passed regulations regarding Public Notifications in situations where you have Tier 1 Violations. When a violation occurs, customers are contacted within a 24 hour period. In order to contact all service connections by direct delivery, GMA is inquiring into the purchasing of a computer system that can create notifications such as Boil Water Advisories, drought information, hydrant flushings, etc. PMAA and Fox Chapel Authority are currently working on a funding opportunity for this system and GMA may piggy-back onto that program. Mr. White is currently reviewing the information. This Notification System is mandated to be up and running by May of 2010. Start-up fees are approximately \$1,500-\$2,000 along with a monthly upkeep fee. A fee is charged for each notification that is issued. Mr. Guise believes this charge is \$.03 per notification, but will gather more information for next month's meeting.

**Other Business:**

Mr. Guise noted that the West Confederate Avenue Water Main project is to start any day. GMA is currently obtaining a permit from CSX to bore under the railroad tracks on Stratton Street to correct an 8" water main. GMA now accepts MasterCard and American Express through Muncipay. There is a minimum fee of \$1.50 per transaction.

**Sewer Agenda:**

**Plant Upgrade/537 Study:**

Mr. Funkhouser noted that the Act 537 Plan was submitted to DEP on July 17, 2009 for review and approval. GMA is awaiting their response. Mr. Gross added that the Corrective Action Plan has been submitted to DEP and this may prompt a response from DEP.

**Rt. 30 Update:**

In regards to the current Right-of-way and streetscape issue; Straban Township is currently in the process of having the area from Rock Creek to Harley Davidson mapped again and GMA will apply lines where the recently installed sewer lines are located. Mr. Gross feels confident that 90% of this area is located in the state's ROW and therefore streetscapes will not be permitted. Mr. Guise also noted that at a recent Straban Township Supervisor's meeting, the Supervisors authorized GMA "to proceed with enforcement on three Rt. 30 property owners who have so far not complied with the requirement to connect to the public sewer system." Attorney White is reviewing Straban's Mandatory Connection Ordinance per the Board's discussion that GMA shouldn't be enforcing Straban's ordinances.

**H<sup>2</sup>O Grant Update:**

Mr. Guise stated that there is currently no new information on the H<sup>2</sup>O Grant.

**PENNVEST Grant:**

Mr. Guise informed the Board that GMA has been awarded \$20,000 through the PENNVEST Grant. This money will be used to fund the I&I and Rain Barrel Programs. Mr. Guise spoke with PENNVEST's Solicitor today via phone conference, and she will be in touch with the EPA and then Mr. Guise regarding GMA's original intent to buy rain barrels, sell them at a reduced rate and then buy more barrels with the remaining money. Ms. Puhl inquired as to if the grant is in fact a grant, noting that a letter from Representative Moul states the funding is a loan. Mr. Guise confirmed that the letter is incorrect and that the funding is most definitely a grant.

**Well #9 Update:**

Mr. Guise noted that the footers are poured and the block has been laid up to grade level. There are 80 plus days left in the contract period. After the exterior is done, the electrical devices will be installed. Mr. Crouse inquired if new pumps are being installed. Mr. Guise stated that the old pumps would be used but that new vessels would be installed. Well should be up and running in the spring of 2010.

**Other Business:**

Mr. Guise noted that for the month of July, GMA has produced approximately 100,000 GPD less than July, 2008. The number of leaks are down and sales are down, meaning that customers are conserving water.

**Adjournment:**

With no other business to come before the Board, **Dr. Good moved, seconded by Ms. Puhl, to adjourn the meeting at 6:37 p.m. The motion carried unanimously.**

***The next regular GMA Board of Directors meeting will be held on Monday, September 21, 2009 at 6:00 p.m. at the GMA Office.***

Respectfully Submitted,



Jesse Mains  
Recording Secretary