

MINUTES OF THE GETTYSBURG MUNICIPAL AUTHORITY BOARD OF DIRECTORS MEETING

April 19, 2010

The duly advertised Meeting of the Board of Directors of the Gettysburg Municipal Authority ("GMA") was called to order at 6:00 p.m. at the GMA office, 601 E. Middle Street, Gettysburg, PA 17325, by Chairman Melvin D. Crouse. Present were Mr. Melvin Crouse, GMA Chairman; Dr. Tim Good, Vice Chairman; Mr. Ted Streeter, Secretary; Mr. Bill Monahan, Treasurer; Ms. Dorothy Puhl, Assistant Secretary/Treasurer; Mr. John R. White, Authority Solicitor; Mr. Mark Guise, Utilities Manager; Mr. Paul Gross, P.E. of Buchart Horn, Inc., Authority Engineer; Ms. Ramona Overton, Financial Director, and Jesse Mains, Recording Secretary.

Citizens in attendance were Mr. Pat Naugle and Mr. James Houseman. Mr. Craig Whitmer and Mr. Kevin Stouffer were in attendance representing Smith, Elliott and Kerns.

Water Agenda:

Public Comment:

Chairman Crouse called for Public Comment and Mr. Houseman spoke to Mr. Streeter regarding business related to the Borough of Gettysburg.

Minutes:

Mr. Streeter moved, seconded by Dr. Good, to approve the Minutes of the Board's March 15, 2010 meeting. The motion passed unanimously.

Mr. Streeter moved, seconded by Ms. Puhl, to approve the Minutes of the Board's Special Meeting held on Monday, April 12, 2010. The motion passed unanimously.

Approval of Invoices:

Mr. Streeter moved, seconded by Dr. Good, that all invoices for the month be paid. The motion passed unanimously.

Audit Report:

Mr. Whitmer provided an overall presentation of the Audit, stating that it was a clean audit and referenced that the request from last year of providing all pension information to the auditors had been completed. Mr. Stouffer reviewed the audit with the Board, noting that in the future, Easements should be capitalized and depreciated. GMA will need to have the H²O Grant audited when it is complete. **Dr. Good moved, seconded by Ms. Puhl, to approve the Audit Report for 2009. The motion passed unanimously.**

Quarterly Reports:

Ms. Overton reviewed the quarterly financial reports with the Board, noting that all figures are currently on target with the budget; however it is still too early to tell the trending for the remainder of the year. **Mr. Streeter moved, seconded by Mr. Monahan, to approve the quarterly financial reports. The motion passed unanimously.**

2010/2011 Electrical Rates:

Ms. Overton attended a Municipal Utility Alliance (MUA) seminar, associated with the PA League of Cities & Municipalities (PLCM), regarding the expected rise of electricity rates beginning January, 2011. Constellation NewEnergy is working with the MUA to provide fixed electrical rates to customers with large electrical usages. Ms. Overton provided the Board with an Electrical Supply Agreement from Constellation NewEnergy. Mr. Guise noted that the fixed rates are subject to change until the Agreement is entered into. After much discussion, the Board agreed to have Mr. White look over the Agreement, learn more about Constellation NewEnergy and review other consortium's rates. Mr. White will report back to the Board at the May meeting.

Well No.9:

Mr. Gross stated that DEP has inspected and cleared Well No. 9 to be put into service. Mr. Gross

recommends using Well 9 as much as possible while the warranty is available.

West Middle Street:

In regards to the proposed PennDot/GMA construction along West Middle Street, Mr. Guise provided Resolution 2 of 2010 to the Board stating that GMA requests PennDot to reimburse 50 percent of the costs incurred in the relocation of the sewer line located in the public right-of-way.

Mr. Monahan moved, seconded by Mr. Streeter to sign Resolution 2 of 2010. The motion passed unanimously.

After lengthy discussion, the Board concluded that GMA should also replace the laterals along this sewer line. Mr. Gross then presented the Board with an Agreement for Engineering Services from Buchart-Horn, Inc. for this project. **Mr. Monahan moved, seconded by Mr. Streeter, enter into an Agreement with Buchart-Horn, Inc. for the Engineering Services needed for the West Middle Street project. The motion passed unanimously.**

Water Treatment Plant:

Mr. Guise stated that an adhesion test was performed on the backwash tanks coating and it appears suitable for re-coating. Buchart-Horn, Inc. will proceed with completing the specifications and bidding documents for this project, including alternatives for sandblasting and powerwashing. Mr. Guise also noted that the underdrains were ordered and work on those should be getting underway shortly.

York Water Connection:

Mr. Guise provided the Board with correspondence between Buchart-Horn, Inc. and the SRBC stating that the application for the Out of Basin Transfer will continue to be under review while GMA pursues groundwater development activities and upgrades to the WWTP.

S&A Hauser/Davis Well Update:

Mr. Guise noted that he along with Mr. Crouse and Mr. White will be meeting with S&A Homes representatives, including its owner, Mr. Poole, on Monday, April 26, 2010.

Andrew/Kozak Easements Update:

Mr. Guise informed the Board that Mr. White is preparing the Easement Agreements to obtain all necessary Easements associated with the Andrew Well, including ingress and egress to the well site.

Land Conservancy Membership Dues:

The Board reviewed the request from the Land Conservancy of Adams County to renew their annual membership dues of \$500. **Mr. Streeter moved, seconded by Ms. Puhl to approve the renewal of the membership dues to the Land Conservancy in the amount of \$500.00. The motion passed unanimously.**

Sewer Agenda:

Plant Upgrade/537 Study:

Mr. Gross provided his monthly report stating that Buchart-Horn, Inc. will be submitting the 50% reimbursement application to DEP for the Act 537 Plan this week. Mr. Gross stated that the bidding documents for the WWTP upgrade are complete and asked for approval in proceeding with the advertisement. **Mr. Monahan moved, seconded by Dr. Good, to approve all bidding documents and request Buchart-Horn, Inc. to proceed with the bidding process. The motion passed unanimously.**

Route 30 Lien Status Update:

Solicitor White noted that the municipal liens against 3 properties have been filed to obtain the unpaid tapping fees for connection purposes.

Correspondence:

Mr. Guise reviewed the following correspondence:

- Faison JDA Status

Adjournment:

With no other business to come before the Board, **Mr. Monahan** moved, seconded by **Dr. Good**, to adjourn the meeting at 7: 30 p.m. The motion carried unanimously.

The next regular GMA Board of Directors meeting will be held on Monday, May 17, 2010, commencing at 6:00 p.m. at the GMA Office.

Respectfully Submitted,



Jesse Mains
Recording Secretary